

Bierton with Broughton Parish Council

MINUTES OF PARISH COUNCIL MEETING HELD ON 17th November 2014

Present: Cllr. Robson in the chair, Cllr Miller, Cllr Cotton, Cllr Horne, Cllr Sherley, Cllr Vaughan, Cllr Webber and the Clerk Mrs. Smith in attendance.

Parishioners present - 4

1. Apologies for Absence:

Cllr. Gilpin and Cllr Batson . County Councillor Bill Chapple had sent his apologies for a late arrival due to attendance at prior meetings.

2. Declarations of Interest:

Cllr Robson declared an interest in item 11 regarding the Sports Centre.

3. Minutes of Last Meeting:

The minutes of the meeting held on 20th October were accepted as a true record and duly signed. The Parish Council agreed that the figures that had been received from AVDC for the costs of the devolved services were not acceptable. Cllr Cotton, Cllr Horne & Cllr Gilpin will attend the meeting to update local councils on the Parish Devolution proposal on December 4th 2014 at the Green Park Conference Centre.

4. Public Forum

A parishioner commented that the white lining had still not been completed on the resurfaced main road. The matter had been raised with County Cllr Chapple who had responded " They (Transport for Bucks) normally paint the lines around three months later to allow the road to settle and loose grit to disappear. ". Councillors did not accept that explanation and asked C Cllr Chapple to raise the matter again with TfB.

Some of the parishioners present wished to raise issues relating to the Sports Centre (agenda item 11) and the crematorium (agenda item 8b) and the chairman agreed to bring these items forward.

5. Bierton Sports Centre and Recreation Ground

Cllr Cotton said that as the Sports Factor Group now use the centre during the holiday periods there is sometimes a problem on a Wednesday afternoon with the centre being used by Short Mat Bowls if the children cannot go outside due to the weather. Cllr Cotton proposed that if the weather forecast is rain, then the Short Mat Bowls could be cancelled by phoning around to the members . It was then stated that the Short Mat Bowls group had been using the centre for a number of years and therefore the loss of their booking would seem to be unfair. Also at the moment a compromise solution which did seem to be agreeable to the Sports Factor Group was that the changing rooms could be used to occupy the children. The Parish Council therefore agreed that the arrangement was kept as present.

6. Crematorium

Cllr Miller stated that there had been an article in the paper stating that a meeting was being arranged to set up a community liaison group for the new crematorium at Bierton. Cllr Miller had spoken to Cllr Roberts who said that the S106 agreements had been agreed and invitations to the liaison group were being sent out. The Parish Clerk had received a letter on behalf of the Parish Council and Cllr Miller as a resident but there was a query as to how the wider community would be represented on this liaison group and also how many. A number of councillors also expressed disappointment that the time of the meeting, being early afternoon, was a time that many residents would not be able to attend. Cllr Cotton stated that the Sports Centre would have been available from 5 p.m. onward for a later meeting.

Cllr Miller stated that there was a verbal understanding that the Rowsham Road and Cane End lane would be separated but this is still to be confirmed together with a number of other issues that had been discussed during the application process such as gas pipes and signage.

There is also the possibility that the application could be taken to Judicial Review.

The Parish Council then nominated two representatives to the liaison group, Cllr Horne and Cllr Cotton with the understanding that Cllr Cotton may not be able to attend the first meeting and this was agreed.

7. Clerks Report – The Clerk’s report was noted.

8. Planning Applications

Cllr Miller advised that a new planning notice has been put up with reference to application no **14-02532-APP** Paddocks Business Centre requesting comments by 5th December as ‘Additional Significant Information’ has been submitted in respect of the above application. The Parish Clerk had not received any communication from AVDC regarding this information. The Parish Council noted that a formal request for Parish Council comments has not been sent by the Planning Department but it was agreed that further comments on the Transport Statement should be sent to AVDC.

The Parish Council agreed that it still **OPPOSES** the application and that a representative of the Parish Council would speak if the application is considered by committee.

It was also noted that the documents relating to the planning application 14/02634/APP Rhode Acres were still not on the AVDC planning website and the lack of documentation does obviously cause a problem. In order for the changes to the Aylesbury Vale District Council planning communication process with parishes to work it is important that the website is up to date and accessible.

a) The following applications were then considered:-

14/02883/APP - 47 Parsons Lane, Bierton HP22 5DF - First floor side extension with roof light to front and back rear roof slopes - **No Objections**

14/03029/APP - Conkers Barn, Aylesbury Road, HP22 5DT Erection of a single storey rear extension - **No Objections**

14/03181/APP - Land at Circus Fields Oakfield Road - Redesign of plots 20,21 & 22 comprising amendment to layout and style of dwellings and garages and revised parking and access arrangements - **No Objections**

b) The following Householder Permitted Development Extension (HPDE) was noted :-

14/02988/HPDE -23 Grendon Way Bierton HP22 5DD The erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 4m, for which the maximum height would be 3 m, and for which the height of the eaves would be 2.8m

9. Planning Determinations

The following determinations were noted:-

14/02472/APP - Old Mill House, Broughton Lane, HP22 5AW -Demolition of existing garage and workshop and erection of single and two storey side extension including alteration to existing access.- **Permitted**

14/022640/APP - 8 Grendon Way, Bierton HP22 5DD -Single storey rear extension - **Permitted**

10. Other Planning Matters

a) **Kingsbrook** - A number of councillors had attended the public event on the 5th November which had been well attended. It was noted that some questions that were being asked were historic and redundant since planning permission had been granted. Basically the junctions were shown as previously proposed.

It was also apparent from the presentation that Barratt Homes is intending that this development is to be a flagship development. It is still intended that the development will include a nature reserve although the body that will be responsible for the management of the reserve is still under discussion. There is to be a stakeholder meeting on 9th December to discuss Ecological matters. Cllr Robson expressed his concern that representatives from all the relevant groups should be invited to this meeting so that whatever mitigation and ecological work that had already been done or to be proposed was satisfactory.

County Councillor Bill Chapple arrived at 8.45 p.m.

b) **Crematorium** - This issue had been discussed in part after the Public Forum. The Parish Council however again voiced the concern on the amount of information regarding the progress of this application that had been disseminated to the Parish Council or to the District and County Councillors. Cllr Chapple confirmed that he had not received an invitation to the first liaison group meeting but he made a note of the time and venue and will attend.

c) **Land East of Watermead**

Cllr Robson had attended a number of days of the Inquiry. Watermead Parish Council had decided not to proceed with their expert witness on flood risk evidence. The hearing had been extended to re-open on the 15th January for another 3 days to take information on highways and transport matters and to hear closing arguments.

Cllr Robson stated that the witnesses for AVDC and Barwood Land had put forward a very strong argument in support of Bierton's case against coalescence between Bierton Village and Aylesbury Town. Cllr Robson will put the speech on behalf of the Parish Council in the correspondence envelope. The main arguments from the developers centred on housing numbers and on the lack of a 5 year's land supply.

The Environmental Agency had withdrawn the objection on flooding.

Cllr Miller put forward a vote of thanks to Cllr Robson for attending the appeal process on behalf of the Parish Council, to which all the other councillors agreed .

d) **Circus Fields 2**

Kier Homes had contacted Cllr Robson with regard to S106 agreements. The developers were not in favour of providing an equipped play area, as requested by AVDC. Cllr Robson told Kier homes that it was unlikely that the Parish Council would wish to assume responsibility for a Play Area within that development. Kier Homes suggested that some money may be available to fund some projects in the parish such as replacing some of the playground apparatus or refurbishing the pavilion on the Recreation Ground. Obviously any potential project will need to be defined and some indication given about costs. Cllr Robson asked if the other councillors could consider putting forward some schemes that might meet the criteria .

11. Online Document Sharing

Cllr Gilpin had suggested that the Parish Council could use a ' dropbox', a piece of software which is available for Free, to share documents between Parish Councillors. This will create a folder on each councillors PC. The contents of which will be mirrored to the computer of other councillors. So if a document is to be shared with the other members of the Parish Council then the file is put into the folder and it will then appear on everyone's computer.

It would involve everyone who wishes to use it, to sign up for a free account at www.dropbox.com . After signing up, it gives you some software to install on your computer. Once that is done you can then invite people to share your folder. Cllr Gilpin suggested that the Clerk does this and then invites each of the Parish Councillors to share her folder. He further suggested that Cllr Cotton and himself could be the test subjects to get this working.

Once each councillor accepts the invite they can then view the files and folders inside the Clerk's shared folder, they will appear on their Desktop in a folder and the Clerk just needs to put things in the folder and they will automatically appear on everyone's computer in that folder.

The Parish Council agreed to the clerk setting up the account and inviting Cllr Cotton and Cllr Gilpin to share the folder.

12. Temporary Speed Indicating Device (TSID)

Cllr Gilpin had left a report stating that the handyman had been instructed to take down the old TSID sign in preparation for putting the new sign up. The new sign had been manufactured and Cllr Gilpin will be meeting with Brian in the next few days to put up the brackets on each of the posts that the Parish Council had received permission from Bucks County Council to use. The sign will then be put up on one of the sites and rotated each week.

Cllr Gilpin had produced some data showing the speed of vehicles passing the old speed sign whilst located on Burcott Lane which he will report on at the next Parish Council meeting.

County Cllr Chapple stated that at the last GALAF it had been agreed to purchase a number of Moveable Vehicle Activated Signs (MVAS). Cllr Chapple suggested that it might be possible to identify some sites along the A418 where these signs could be utilised. He therefore would go out with the Local Area Technician to look at potential sites. Cllr Chapple stated that there would be no cost to the Parish Council and on this basis the Parish Council agreed to the proposal.

13. Bierton Sports Centre and Recreation Ground

The item concerning arrangements during school holidays had been discussed after the Public Forum. The Sports Centre Management Committee raised an on-going issue with the marking out of the football pitch. The management of Aylesbury Ladies Football Team are not used to marking out pitches and seemed reluctant to take on the task. It had therefore been suggested that John O'Connor would be asked to mark the pitch out again but then Brian would then take on the job of marking out the pitch and the cost of his labour and the cost of the marking material be added to the fee charged.

The Parish Council agreed to employing firstly John O'Connor to mark out the pitch and then Brian to continue the process and the clerk was asked to purchase the line marking material from the company that had provided the line marking machine.

14. Parish Council Meeting Dates 2015 - The Parish Council agreed to the following dates :-

Monday 19th January 2015
Monday 16th February 2015
Monday 16th March 2015
Monday 20th April 2015
Monday 18th May 2015
Monday 15th June 2015
Monday 20th July 2015
August – no meeting
Monday 21st September 2015
Monday 19th October 2015
Monday 16th November 2015
December – no meeting

15. County Councillor Proposal

County Councillor Chapple stated that he had noticed that a number of verges in the parish were being parked on, not only causing the verges to be cut up but also causing problems with road safety visibility splays and mud to be carried onto the roads.

He therefore proposed to carry out a consultation to put bollards on verges throughout the parish. The Parish Council asked Cllr Cotton to carry out a survey of the problem in the village and to write to Cllr Chapple with the locations of any verges that would benefit from having bollards installed.

Cllr Chapple stated that the County Council had looked into the possibility of extending Bierton School but would need to buy land from the Oxford Diocese. It appeared that no decision had yet been reached.

16. RFO Report

a) The following receipts and payments were approved :-

Credit

Ms Arnika Bass	Regular Booking Zumba	120.00
1st Bierton Scouts	Underpayment Regular Hire	40.47

Claydons Academy	Regular Booking – Dancing	90.00
Mr J Smith T/A Sports Factor	Regular Booking - October Half Term	300.00
Clare Moulton	Private Hire - 26th Oct	72.00
Kevin Doherty	Private Hire - 29th Nov	57.00
Christine Haes	Short Mat Bowls - October	129.00
Phil Williment	Private Hire - 1st Nov	80.00
John Stirzaker	Private Hire - 8th Nov	60.00

Debit

Eon Energy	SC- Electricity Final	102.93
Performing Right Society	Annual Licence	201.02
NatWest	Bank Charges	21.14
British Legion	Donation Poppy Appeal	100.00
Eon Energy	Electricity Street Lights	192.67
Eon Energy	SC- Gas Final	-8.97
John O Connor	Work on Football Pitch	244.80
B Small	Handyman	270.00
Aylesbury Mains Ltd	Street Lighting Maintenance	125.16
Buckland Landscapes Ltd	Mowing	184.80
Done & Dusted	SC Commercial Cleaning	232.00
Mrs M Smith	Clerk Salary & Expenses	674.75

Cash in Hand after these receipts and payments:

	£
Natwest	47,122
	<u>47,122</u>
Reserved monies:	
Sports Centre and Recreation Ground	10,400
Promotion of Recreational Facilities	240
Traffic Calming Measures	2,000
Traffic Lights	1,600
Pavillion/War Memorial	<u>1,000</u>
	15,240
Leaving unallocated	<u><u>31,882</u></u>

b) Standing Orders - The Chairman proposed to defer this item to the next meeting. He suggested that all the councillors had a look at this document and raise any concerns with the clerk so that specific areas could be discussed and amendments agreed on at the next meeting.

c) Parish Council Insurance- The Parish Council agreed to accept the quote from Came & Company for a renewal premium of £ 2,121.95 including 6% Insurance Premium Tax.

d) Play Around The Parishes - The clerk had received a letter from AVDC indicating that the charges for the Play Around the Parishes had been increased yet again to £ 200 for a 2 Hour event. Cllr Cotton stated that as the Sports Centre was now being used by Sports Factor during the holidays there was

more of a problem with these events if the weather was inclement. The Parish Council therefore agreed not to book any sessions next year.

e) **Replacement of Fire Panel** - The Parish Council considered the quote from First Choice Electrical Services to replace the Fire Panel and associated devices to bring the system up to British Standards. The Parish Council agreed that the work should be done at a cost of £1,060 including materials and labour. It is hoped that this work can be carried out during the Christmas Holidays when the centre is closed for redecoration.

f) **Budget** - The Chairman proposed that a detailed discussion of the budget for the next three years be deferred until the next meeting. This was agreed by the Parish Council. The chairman asked for councillors to forward any suggestions for items to be included in the budget to the clerk who would produce an updated budget spreadsheet before the next meeting.

g) **Precept** - The Parish Council agreed a precept figure of £ 25,200 for 2015/16.

h) **Request for a donation from Aylesbury Dial-A-Ride** - The Parish Council resolved to make a donation of £50 to Aylesbury Dial-A Ride.

17. Outside Organisations

Cllr Cotton attended the Aylesbury Vale Association of Local Councils (AVALC) AGM on the 1st November and her report of this meeting had been put into the correspondence envelope to be circulated to all the councillors.

Cllr Robson had attended the Buckinghamshire and Milton Keynes Association of Local Councils (BMKALC) AGM on the 7th November. The proposed budget had been rejected by the body of members, and the Executive Committee had been told to go back and redo the budget especially with regard to the proposed increase in contributions. It had been proposed that the AGM would be followed by an Extraordinary General Meeting to vote for BALC to become incorporated in order to protect officers from unlimited liability in the event of litigation where they are not protected by their parish/local indemnity insurance. This was ruled out of order as not enough statutory notice of the meeting had been given to the members. The Executive Committee would consider the way ahead.

Correspondence, Circulars & Consultations

Correspondence:

- a) **AVDC** – Request for Precept Requirement for 2015/16 - Discussed under Item 16 (g)
- b) **AVDC** - Planning Update outlining proposal to replace planning bulletin with new web pages for parishes. - **Circulated**
- c) **AVDC** – Invitation to participate in Music in Quiet Places 2014 - **Forwarded to St James' Church**
- d) **AVDC** - email re offer from Woodland Trust to provide free trees to community groups. - **Circulated**
- e) Fields in Trust - Centenary Fields Programme - It was agreed that the information would be forwarded to Cllr Sherley.
- f) South East Waterway - e-mail from the chairman to request the opportunity to meet the Parish Council - Forwarded to Cllr Batson

Circulars:

- a) Clerks & Councils Direct November 2014
- b) CPRE - Countryside Voice and Field Work Winter 2014
- c) Transport for Buckinghamshire - October & November Factsheets

Consultations:

AVDC - Hackney Carriage unmet demand survey

18. Matters of report –

- a) It has been noted that cars parking outside the Cottages on the Aylesbury Road opposite the entrance to Great Lane were destroying the verges and kerbs. Cllr Cotton said that she would have a look at this problem as part of the survey of verges within the parish.
- b) The councillors once again wished to raise a concern over the lack of heating in the Jubilee Hall for Parish Council meetings.

- c) Cllr Horne stated that there had been another incident arising from confusion over finding a bungalow located on the pathway between The Close and The Old Orchard. Cllr Horne wondered if it was possible to include directions on road signs.

There being no further business the Chairman closed the meeting at 10.20 p.m.

The date of the next meeting will be Monday 19th January 2015 at 7.30 pm.