

# Bierton with Broughton Parish Council

## MINUTES OF PARISH COUNCIL MEETING HELD ON MONDAY 19th JUNE at 7.30 p.m. IN BIERTON SPORTS CENTRE

**Present:** Cllr B. Robson in the chair, Cllr G. Sherley, Cllr S. Cotton, Cllr B. Dewis, Cllr M Grieves, and the Clerk Mrs. M. Smith in attendance.

Parishioners present 0

**Apologies for Absence :** Cllr J Gilpin, Cllr A. Webber, District Councillor J Ward, County Cllr Chapple.

**1. Declarations of Interest :** No interests were declared

### **2. Minutes of the Last Meeting:**

It was resolved that the minutes of the Parish Council meeting held on the 15<sup>th</sup> May 2017 should be accepted as a true record and the minutes were duly signed by the Chairman

### **3. Open Public Forum**

No members of the public were present.

### **4. Parish Council Vacancies**

There had been only one expression of interest in the two vacant positions on the Parish Council, this was from a former Parish Councillor, Jack Batson

It was resolved to co-opt Mr Batson onto the Parish Council to fill one of the vacancies.

The other vacancy will have to be advertised again for co-option at the next Parish Council meeting to be held on the 17<sup>th</sup> July.

### **5. Clerks Report –** The Clerk's report was noted.

It was noted that the mowing of the Recreation Ground that had been carried out last week had not been up to the contractor's usual high standard . Various ridges and patches of uneven grass had been left, some edges had not been strimmed and large piles of grass cuttings had been left on the field which were having the effect of killing the grass underneath. A corner of the playground had also not been strimmed. The clerk will contact the contractors to voice the concerns of the Parish Council. The Parish Council discussed the RoSPA Play Area Safety Inspection report that had been undertaken by PlaySafety Limited on the 22nd May. It was noted that nothing required immediate attention but it was agreed that Cllr Cotton, Cllr Webber and the clerk would arrange a meeting to go through all the items listed on the report.

Mr Batson arrived at the meeting and was informed that the Parish Council had agreed to his co-option to the Parish Council. The chairman then invited Cllr Batson to join the Parish Council and Mr Batson duly signed the Declaration of Eligibility for Co-option and the Declaration of Acceptance of Office.

### **6. Planning Applications**

The following applications received from AVDC were considered:-

**17/01754/APP** 11 Bobby Road, Broughton HP22 7AJ - Single storey rear extension and conversion of loft space into additional living accommodation including two dormers to front.

The Case Officer, Naim Poptani, had sent an e-mail on 13th June clarifying some of the points raised by the Parish Council. However the Parish Council still had concerns regarding :-

- a) The effect on the street scene with the dormer windows
- b) Overdevelopment of the site
- c) On street parking
- d) The Housing Mix

**17/01755/APP** Elms Arch, Broughton Lane HP22 5AW - Single storey rear extension - No Objections

**17/01964/APP** Badricks Farm 94 Aylesbury Road HP22 5DL - Erection of dwelling - No Objections provided that the planning application respects the Conservation Area and the adjacent listed building

**17/02180/APP** 1 Hoods Farm Close, Bierton HP22 5DU - Single Storey side extension - No Objections

## 7. Planning Determinations

The following determinations by AVDC were noted :-

**17/00503/APP** 4 Gib Lane Bierton HP22 5DY - Single storey side extension - **Householder Approved**

**17/01277/APP** Church Farm Aylesbury Road HP22 5BU - Erection of a polytunnel for the housing of livestock and fodder storage - **Approved**

County Councillor Bill Chapple arrived at the meeting stating that his other meeting had finished early.

## 8. Other Planning Matters

a) **Kingsbrook**, Land East of Aylesbury, Broughton Crossing -

It is hoped that a Stakeholders Meeting will be arranged at the end of the month. Cllr Robson will be unable to attend the meeting but suggested that the following issues should be covered :-

1. Complaints from residents about telephone connection.
2. Residents have informed the Parish Council that they have been told that there will be no bus service. Is that "until a certain number of dwellings have been occupied" or is that the long-term situation?
3. Timescale for work starting on junction at Hulcott Turn.
4. Timescale for new nursery/creche and Community Centre.
5. Timescales for new Primary School sites.
6. Decision on Secondary School site.
7. Revised proposal on the traffic lights at junction of A418 and Rowsham Road.

Work had begun on the canal bridge on Broughton Lane and it is predicted that the repairs will be completed by 14th July. Cllr Chapple confirmed that he was waiting for the Transport Department to come back to him to state when the traffic management will be installed.

b) **Vale of Aylesbury Local Plan (VALP)** - The timetable for preparing the VALP has just been extended and the seminar for parishes planned for Monday 17th July has been postponed.

The key reason for the delay is due to the final Sustainability Appraisal, being carried out by external consultants, being behind schedule.

The revised dates for the proposed submission plan will now be considered by:

- VALP Scrutiny on 26<sup>th</sup> September
- Cabinet on 10<sup>th</sup> October, and
- Council on 18<sup>th</sup> October.

As previously, the plan will then be published for public comment. Following that, the plan will be submitted for independent examination in January.

c) **Bierton Crematorium** - Construction work is now out to tender and it is hoped that construction will start at the end of August with the stopping off of Rowsham Road being carried out in August, hopefully before this start. District Cllr Ward is to attend a meeting of the Chilterns Crematorium Joint Committee.

d) **Old Dairy** - Cllr Ward has advised that a new application is about to be submitted with the residential area having been removed from the application so that that the area covered by the planning application now falls within the parameters of what is being applied for.

## 9. Neighbourhood Plan -

A leaflet had been written and sent to all houses in Bierton asking for volunteers to help with the Neighbourhood Plan and eight people have expressed an interest. Cllr Gilpin and Cllr Grieves are meeting on Friday and Cllr Gilpin is hoping to meet all of the volunteers this week and then arrange a group meeting to introduce them to each other and to go through the data from the previous survey.

## 10. Jubilee Hall

The Charity Commission has given approval to the transfer of the Bierton Jubilee Hall to the trustees for the Parish Council. Humphrey Marten from Parrott & Coales solicitors has been instructed to carry out the transfer documents on behalf of the Parish Council. The proposed trustees have been asked to present a form of identification in person at the Aylesbury offices.

Cllr Sherley stated that he wished to clarify the position of the trustees regarding the liabilities of any outgoing, repairs or legal claims that might be incurred with reference to the Jubilee Hall before any transfer documents were signed. He will therefore contact Tim Sherwood-King to discuss his concerns.

## 11. Finance :

- a) The following receipts and payments were approved :-

### Receipts

|            |                                       |                |             |                |
|------------|---------------------------------------|----------------|-------------|----------------|
| 22/05/2017 | Chris Haes - SMB                      | £128.30        |             | 128.30         |
|            | Bob Sargeant- Table Tennis            | £163.35        |             | 163.35         |
|            | Mrs I A Simons - Private Hire         | £40.00         |             | 40.00          |
| 24/05/2017 | Bierton Pre School- Regular Hire      | £1,725.90      |             | 1725.90        |
|            | Bierton Pre School- Village Diary     | £15.00         |             | 15.00          |
|            | Bierton Tennis- Village Diary         | £15.00         |             | 15.00          |
|            | Jazzercise- Village Diary             | £15.00         |             | 15.00          |
|            | Aylesbury Utd Girls                   | £180.00        |             | 180.00         |
| 30/05/2017 | S Rayapalli- Private Hire             | £77.00         |             | 77.00          |
| 02/06/2017 | Sportsfactor- Regular Booking         | £264.00        |             | 264.00         |
| 19/06/2017 | Chloe Ward- Private Hire              | £77.00         |             | 77.00          |
|            | Vivienne Kemp- Private Hire           | £77.00         |             | 77.00          |
|            | Sarah Hockey- Private Hire            | £60.00         |             | 60.00          |
|            | Hannah Page- Private Hire             | £60.00         |             | 60.00          |
|            | Hulcott Parish Council- Village Diary | £15.00         |             | 15.00          |
|            | Claydons Academy- Regular Booking     | £343.00        |             | 343.00         |
|            | Chris Haes - SMB                      | £122.10        |             | 122.10         |
|            | Bob Sargeant - Table Tennis           | £211.20        |             | 211.20         |
|            | St James Church- Village Diary        | £15.00         |             | 15.00          |
|            | Bierton School PTA- Village Diary     | £15.00         |             | 15.00          |
|            |                                       |                |             |                |
|            |                                       | <b>3618.85</b> | <b>0.00</b> | <b>3618.85</b> |

### Payments

|            |   |                |               |                |
|------------|---|----------------|---------------|----------------|
| 18/05/2017 | AVDC - SC Rubbish Collection            | 222.30         | 0.00          | 222.30         |
| 19/05/2017 | NEST Pension Contributions              | 15.08          | 0.00          | 15.08          |
| 05/06/2017 | Castle Water - Monthly Payment          | 70.48          | 0.00          | 70.48          |
| 12/06/2017 | EON - Street Lights                     | 268.97         | 53.79         | 322.76         |
| 10/06/2017 | Principle Fire Protection Ltd           | 53.70          | 10.74         | 64.44          |
| 10/06/2017 | RoSPA - Annual Inspection               | 87.50          | 17.50         | 105.00         |
| 19/06/2017 | Community Impact Bucks                  | 45.83          | 9.17          | 55.00          |
| 19/06/2017 | Buckland Landscapes - Mowing            | 144.20         | 28.84         | 173.04         |
| 19/06/2017 | Done & Dusted                           | 272.00         | 0.00          | 272.00         |
| 19/06/2017 | LMS Printing                            | 187.00         | 37.40         | 224.40         |
| 19/06/2017 | B Small - Handyman                      | 680.31         | 5.07          | 685.38         |
| 19/06/2017 | Mrs M Smith - Salary & Expenses in home | 834.48         | 0.00          | 834.48         |
| 19/06/2017 | Mrs M Smith - Expenses                  | 102.31         | 13.98         | 116.29         |
| 19/06/2017 | HMRC - PAYE Mth 3                       | 72.16          | 0.00          | 72.16          |
|            |   | <b>2869.29</b> | <b>139.08</b> | <b>3008.37</b> |

Cash in Hand after these receipts and payments:

|                                      |              | £                    |
|--------------------------------------|--------------|----------------------|
| HSBC Current Account                 |              | 8968                 |
| HSBC Deposit Account                 |              | <u>36013</u>         |
|                                      |              | <u>44981</u>         |
| Less Unpresented Cheques             |              | 0                    |
| Less May Payments                    |              | <u>2208</u>          |
|                                      |              | <u>42772</u>         |
| Sports Centre and Recreation Ground  | 14,000       |                      |
| LED Replacement Parsons Lane         | 4,500        |                      |
| Promotion of Recreational Facilities | 500          |                      |
| Traffic Calming Measures             | 2,000        |                      |
| Pavillion/War Memorial               | <u>1,000</u> |                      |
|                                      | 17,500       |                      |
| Leaving unallocated                  |              | <u><u>20,773</u></u> |

**b) End of Year Accounts and Internal Audit**

The report by the Internal Auditor, Roger King for 2016 /17 was read to the Council.  
The report was accepted by the Parish Council.  
It was agreed that the clerk should arrange the usual honorarium for the Internal Auditor.

**c) Accounting Statements & Annual Governance statement -**

The Parish Council agreed that the figures in the Accounting Statement represented the financial position of the Parish Council and its income and expenditure in the year ended 31st March 2017. The Accounting Statement was signed and dated by the Chairman and the Clerk.  
The Chairman formally read the statements in the Annual Return and after all the councillors agreed with the responses, Cllr Robson and the clerk signed and dated the Annual Governance Statement.  
The clerk will forward the Annual Return to the External Auditor.

**d) Litter Bin** - It was agreed to order a green litter bin from the suppliers recommended by Aylesbury Vale District Council at a cost of £ 146.91 plus VAT.

**e) Noticeboard** - It was suggested that the Parish Council should ask Barretts to fund the proposed supply and erection of a noticeboard in village two. It was agreed that this would be raised at the next stakeholder meeting.

**12. Outside Organisations**

It is hoped that the local policing team will hold a community forum in the parish to take the place of the NAG meetings. The Jubilee Hall has been suggested as a suitable venue.  
Cllr Cotton will be attending the Greater Aylesbury Local Area Forum on the 22<sup>nd</sup> June.  
Cllr Robson is to send his apologies as he is unable to attend the AGM of the NBPPC on the 28<sup>th</sup> June.

**13. Correspondence**

The list of correspondence was noted but no further responses were noted.

**14. Matters of report**

- Cllr Robson noted that he had not contacted Richard Burton from Buckinghamshire Thames Valley LEP regarding an update on the progress of Aylesbury Woodlands and the discussion of the application had been withdrawn from the agenda of the committee meeting on the 7<sup>th</sup> June.
- The potholes in the main A418 had been repaired but those in Great Lane were still a matter of concern.

- Cllr Cotton informed the Parish Council that Sharon Collison who had run dancing lessons at the Sports Centre for over 17 years had unfortunately decided to cancel her booking from the end of the Summer Term due to lack of pupils.
- Bierton School - Cllr Cotton stated that the school had not yet appointed a builder to carry out the works.
- A sold sign had been put up at the traveller site at the end of Broughton Lane.
- Cllr Batson commented that bollards were still in place near the Holiday Inn even though it would appear that the road widening and pavement works have been completed.

There being no further business the Chairman closed the meeting at 9.15 p.m.

The date of the next meeting will be Monday 17<sup>th</sup> July at 7.30 p.m. in Bierton Sports Centre