

Bierton with Broughton Parish Council

MINUTES OF PARISH COUNCIL MEETING HELD ON MONDAY 19th FEBRUARY 2018 AT 7.30 p.m. AT THE JUBILEE HALL

1. **Present:** Cllr. B. Robson in the chair, Cllr G. Sherley, Cllr J Batson, Cllr S. Cotton, Cllr B. Dewis, Cllr L. Fisher, Cllr M. Grieves, and the Clerk Mrs. M. Smith in attendance.
Peter Brown from Aylesbury Vale District Council Electoral Services
Parishioners present – 8
Apologies for Absence: Cllr J. Gilpin, Cllr A. Webber, County Councillor Bill Chapple
2. **Declarations of Interest in Items on the Agenda:**
No interests were declared
3. **Minutes of the Last Meeting:**
The minutes of the Parish Council meeting held on the Monday 15th January were accepted as a true record and duly signed.
4. **Open Public Forum**
The following issues were raised during the public forum: -
 - **Governance Changes** – Mr Peter Brown from the Electoral Services Department of Aylesbury Vale District Council addressed the Parish Council regarding two reviews his department were undertaking prior to the district and parish elections in May 2019. Bierton and Broughton Parish was in a unique position regarding the review because of the Kingsbrook development.
 - **Community Governance Review** -This is a review on how a community is governed. Mr Brown stated that with regards to the Kingsbrook Development it was probably a bit early for the development to be designated as a community in it's own right. The other options may be an extra councillor for the community or a separate ward.
Obviously, the planning situation is very fluid and at some stage a decision will have to be taken as a ward of 2,500 dwellings would be incongruous in a parish of only 800 dwellings.
If Kingsbrook became a separate Parish then the parish of Bierton with Broughton would be split in two leaving the future of Broughton undecided.
The future of Oldham's Meadow as a ward of Bierton with Broughton was also queried.
 - **Polling Districts & Places**- The District Council is considering alternative venues to the Jubilee Hall for Polling Day and suggested the Sports Centre. The Parish Council stated that they would prefer that the Sports Centre was not used as a polling station and suggested that the District Council could consider using the Community Centre in Kingsbrook as an additional Polling Station to the Jubilee Hall as this should be available for May next year.
 - **Street Lights** – The three faulty street lights on the Aylesbury Road near the Jubilee Hall had still not been repaired. The resident stated that because the lights were out the green traffic lights are blinding and very dangerous. The resident was assured that this matter was being chased up with Bucks County Council.
 - **Burcott Lane** – The resident wished to bring the Parish Council's notice to the following issues: -
 - Fly-Tipping opposite no 52 & 54
 - Mud on the road and the state of the verges due to construction traffic accessing the Dairy.
 - Vehicles parked at the junction of Burcott lane and the A418. – He had reported this to the police and had been told that the police were too busy to come and do anything about it.
 - **Pre-School Outside Area** – A representative of the Pre-School had attended the meeting to put forward a proposal to extend the outside area to the line of the building at the front and back. The area at the moment is very cramped and muddy and not usable.
The Pre-School is aware of the Parish Council's view that this area could be considered for a future extension of the Sports Centre. The Pre-School therefore proposed that this extended area could be resurfaced with a similar surface to that used for the playground area which could if needed be taken up in the future.

It was suggested that the Pre-School should come up with a written proposal with the justification of why the pre-school need to extend the area.

- **Ivy Lane**

A resident of Broughton handed the Parish Council a letter written on behalf of himself and other residents of Broughton Lane. It stated that the traffic along Broughton Lane had increased already because of Kingsbrook. Therefore, they were very concerned to find out that the County Council are considering re-routing traffic from Richmond Road into Broughton Lane. The increase in traffic and the speed has already meant that walking along Broughton Lane is very hazardous and the residents state that soon it will be a no go walking area.

The other problem is the increase in large lorries going over the bridge. When the bridge was undergoing repair and the car park closed whilst the tow path was being repaired the traffic was turning around in Ivy Lane leaving great ruts at the entrance. The residents asked if a width restriction could be considered to stop lorries from going down the lane and over the bridge.

The final point was a query as to when the traffic lights would be installed on the bridge.

Cllr Robson stated that the Parish Council has been told that the traffic lights will be installed in May and that the road is likely to be closed for ten weeks.

The Parish Council is also trying to get a larger and more noticeable Weight Restriction sign installed.

- **Planning Applications** – Two applicants were present to answer any questions that the Parish Council had concerning their applications and their responses were considered by the Parish Council when discussing the planning applications under Item 6.

5. Clerks Report – The Clerk's report was noted.

6. Planning Applications

The following applications were considered: -

18/00074/APP Burcott Lodge Farm, Burcott Lane, Berton HP22 5AS – Erection of agricultural building – It would appear, after a discussion with the applicant, that this building will be used for light industrial rather than agricultural use. The applicant stated that the building was down as an agricultural building as the other buildings are designated as agricultural. The Parish Council were concerned that an extra building would mean more traffic along Burcott Lane. The applicant stated that he was looking to install a new gate that will open further to allow the larger lorries easier access.

17/03949/ADP Land East of Aylesbury – Reserved matters application regarding the primary electricity sub-station extension – No Comments

17/02588/APP No 2 Burcott Lane and land and buildings to rear of 4 Burcott Lane and No 185A Aylesbury Road – Conversion of barn into three dwellings with retention of existing office and storage space, demolition of the existing double garage and storage sheds on 2 Burcott Lane, demolition of the existing storage sheds and amendment/extension to the existing garage on 4 Burcott Lane, bin storage building and erection of a single storey rear extension to No 2 Burcott Lane.

This application had already been discussed by the Parish Council during the September Parish Council meeting. The applicant had explained to the Parish Council that the application had not changed but that he had submitted a new set of drawings to the Historical Building Officer and apparently when amended plans are submitted they are sent out to all consultees. The Parish Council continued to support the application.

18/00265/APP 17 Cowley Close HP22 5DQ – Single Storey Rear Extension – No Objections

18/00437/APP 5 Burcott Close HP22 5DH – Single Storey Side Extension and Porch – No Objections

7. Planning Determinations

17/04226/APP 11 Firs Court, Aylesbury Road, Berton HP22 5AY – Single Storey Side Extension - **Householder Approval.**

17/04421/APP 187B Aylesbury Road, Berton HP22 5DS – First Floor Side and Single Storey Front & Rear Extensions - **Householder Approval.**

8. Other Planning Matters

a) Kingsbrook –

The Parish Council had a meeting with Christine Urry, the Head of Highways Development Management at Buckinghamshire County Council on Wednesday 7th February.

The following issues were discussed: -

- Traffic Lights at Stocklake – Remedial work is to be carried out to look at the design of these traffic lights to provide a “safe right-hand turn” into Stocklake.

- A418/Eastern Link Road Junction design and timing – There has been a hold up as Barratts do not have full control of the land, but it is hoped that this will be sorted out this year. It is hoped that all roads will be open by 2021. Christine Urry assured the Parish Council that access will be made easier to Rowsham Road and Hulcott.
- Traffic Calming – It was stated that nothing will be done until the Eastern Link Road is open in it's entirety. A period of monitoring will then take place to assess the way that traffic uses the new roads and then appropriate measures will be put in place. No decision has been made about what type of measures are being considered but once a proposal is put forward there will be either one or two stages of consultation.
- Footpath to the School – This is being investigated.

A stakeholder's meeting with Barratts has been arranged for Monday 5th March at 4.00p.m. at the Jubilee Hall. Cllr Cotton is looking at representatives of the Kingsbrook residents attending.

- b) **18/00043/CON3** – 18 Broughton Close. An extension was being erected at the rear of this property which was higher than the roof of the existing building and this was reported to Planning Enforcement at Aylesbury Vale District Council. Work on the extension has been stopped and the householder has been advised that some of the extension will have to be taken down. A retrospective planning application will be submitted for the remainder of the building work.

9. Bierton Sports & Recreation Ground

The following two issues were discussed: -

- Pre-School Outside Area – The area at the moment is very unkempt and the Parish Council acknowledged the wish of the Pre-School to extend the area to make it more user friendly. The only concern is that this area might be forfeit if the Parish Council wishes in the future to extend the Sports Centre. The Parish Council would need the proposal to be put in writing by the Pre-School so that a decision can be made on exact details together with a risk assessment of the proposed area.
- Bierton School has booked the Recreation Ground at the end of June for a fund-raising event and has asked if they could have a Pimm's Tent. The Parish Council agreed that the school could have this tent as long as the appropriate Licence is applied for and that there is adequate supervision.

10. Jubilee Hall

The Trustees are waiting for a meeting with Tim Sherwood-King about the closing of the bank accounts and the transfer of the money to the Parish Council as there is a need for clarification of the ownership of the Jubilee Hall in the absence of a document showing that the Parish Council is the owner.

11. Neighbourhood Plan

The questionnaire is ready for distribution although the Steering Group is still waiting for a consultant to put it online. The Steering Group is encouraging parishioners to fill in the survey online rather than posting it as it is cheaper and easier for analysis.

The Steering Group is looking at asking the Griffin Trust for further funding.

12. Great Lane Allotments

Cllr Cotton has spoken to the current owner's agent, but she has not yet had a reply. It has been noted that HM Land registry shows that a couple of restrictions have been placed on the land by the former owner's.

Cllr Cotton is preparing a case of complaint about the way Aylesbury Vale District Council has handled the Community Asset registration of the Great Lane Allotments.

13. Community Governance Review

This issue was discussed during the Open Forum. The Parish Council's view is that it would be sensible to create a separate Ward of the Parish for Kingsbrook for the 2019 elections and increase the number of councillors overall by two, allocating these councillors to the newly created ward.

14. Finance:

- a) The following payments and receipts were approved: -

DIRECT DEBIT PAYMENTS					
558	18/01/2018	NEST Pension Contributions	30.16	0.00	30.16
559	26/01/2018	Castle Water - Monthly Payment	70.48	0.00	70.48

560	05/02/2018	Public Works Loan Board	1392.74	0.00	1392.74
561	12/02/2018	EON - Street Lights	268.97	53.79	322.76
			1762.35	53.79	1816.14
ONLINE PAYMENTS - ALREADY PAID					
551	16/01/2018	T.W.Services - SC Maintenance	139.00	0.00	139.00
552	26/01/2018	Arnold Dunn - JH Pat Testing	25.00	0.00	25.00
553	05/02/2018	Tree Monkey - Emergency Tree Work	280.00	56.00	336.00
554	14/02/2018	Bob Venning - Tree Plate	40.00	0.00	40.00
555	09/02/2018	Pelican Print - Neighbourhood Plan	932.00	186.40	1118.40
556	09/02/2018	Argos - Hoover JH	130.82	26.16	156.98
557	16/02/2018	CBG - Table Trolley JH	184.00	36.80	220.80
			1730.82	305.36	2036.18
ONLINE PAYMENTS - TO BE PAID					
562	19/02/2018	Buckland Landscapes - Mowing	144.20	28.84	173.04
563	19/02/2018	Done & Dusted	272.00	0.00	272.00
564	19/02/2018	Matters - Annual Maintenance Contract	90.00	18.00	108.00
565	19/02/2018	SLCC - Membership Renewal	92.50	0.00	92.50
566	19/02/2018	B Small - Handyman December	351.00	0.00	351.00
567	19/02/2018	Mrs M Smith - Clerk's Salary	851.08	0.00	851.08
568	19/02/2018	Mrs M Smith - Expenses	32.70	4.57	37.27
569	19/02/2018	HMRC - PAYE to 05 Feb	55.56	0.00	55.56
			1889.04	51.41	1940.45
TOTAL PAYMENTS			5382.21	410.56	5792.77
RECEIPTS					
OL157	15/01/2018	J Baldwin - Private Hire 04 March	60.00	0.00	60.00
OL158	16/01/2018	D C Spencer - Regular Booking SC	66.00	0.00	66.00
OL159	16/01/2018	Neeraj Vadia - Private Hire SC	60.00	0.00	60.00
18 02 a	23/01/2018	Chris Haes - Dec	69.30	0.00	69.30
18 02 b		G Taylor - Private Hire	82.00	0.00	82.00
18 02 c		Bierton Lawn Tennis Club	52.00	0.00	52.00
18 02 d		Bob Sargeant - Nov	202.95	0.00	202.95
OL160	27/01/2018	HartBeeps - JH	429.00	0.00	429.00
OL161	30/01/2018	Keri Donnellan - JH	80.00	0.00	80.00
OL162	01/02/2018	Monika Kettercise - JH	80.00	0.00	80.00
18 03 a	05/02/2018	Katrina Lemonius - SC	60.00	0.00	60.00
18 03 b		KZ Dance Entertainment JH	20.00	0.00	20.00
18 03 c		Lucy Martin SC	20.00	0.00	20.00
18 03 d		Kirsty Carr JH	40.00	0.00	40.00
18 03 e		Cat Matthews JH	60.00	0.00	60.00
18 03 f		Louise Williment SC	60.00	0.00	60.00
18 03 g		Chris Haes -Jan	198.00	0.00	198.00
18 03 h		Bob Sargeant - Jan (part)	296.00	0.00	296.00
OL163	06/02/2018	S Byrnes- Regular Booking SC	50.00	0.00	50.00
OL164	07/02/2018	Julia King Ballet - JH	60.00	0.00	60.00
OL165	10/02/2018	JM Sports Factor- Regular Booking SC	330.00	0.00	330.00
OL166	10/02/2018	Aylesbury Girls- Regular Booking SC	50.00	0.00	50.00
OL167	14/02/2018	JM Sports Factor- Regular Booking SC	33.00	0.00	33.00
18 04a	16/02/2018	Bob Sargeant - Jan (part)	100.00	0.00	100.00
18 04b		KZ Dance Entertainment JH	20.00	0.00	20.00
18 04c		Lynn Cooke - JH	60.00	0.00	60.00
OL168	17/02/2018	D C Spencer- Regular Booking SC	132.00	0.00	132.00

			2770.25	0.00	2770.25
		BALANCES			
	18/02/2018	HSBC - Current			10211.94
	18/02/2018	HSBC - Deposit			42008.70
					52220.64
		Less Unpresented Cheques			0.00
		Less Payments to be made			1940.45
		CASH IN HAND			50280.19

NB – It was agreed to put the payment to the Matters Group for the Annual Maintenance Contract for the Intruder Alarm System at Berton Sports Centre on hold as the Management Committee were looking at the installation of a new alarm system.

- b) Purchase of Grit Bins – It was agreed that the Parish Council would purchase two Grit Bins for the Sports Centre and the Jubilee Hall at a cost of £59.99 plus VAT each which includes a bag of grit and a scoop.
- c) Cllr Cotton reported that she has discussed a proposal to apply for New Homes Bonus funding for a lay-by in Burcott Lane with Simon Garwood at Bucks County Council.
- d) It was agreed that Cllr Sherley should submit an application to the New Homes Bonus for £1,000 for the replacement of the lights in the Sports Centre to LED lights. A quote had been received for £1,500 for the work and it was agreed that the Parish Council would fund the remainder.

15. Outside Organisations

Cllr Fisher had attended a conference on Aylesbury Garden Town on Thursday 8th February. She reported that the event was looking to pull together a number of strands but that nothing had been decided on as yet.

16. Correspondence, Circulars & Consultations

A list of correspondence had been circulated to the councillors before the meeting (Appendix 1)

17. Matters of Report

- Cllr Fisher agreed to write to Bill Chapple to ask which officer at Bucks County Council is looking into possible improvements along Muddy Lane and ask if the lay-by near Berton School could be extended.
- Cllr Sherley reported that during the previous week a heavy articulated lorry was seen reversing back along Rowsham Road and it went up onto the grass verge and hit a telegraph pole. This incident was reported to the police. It was believed that this lorry was going to the crematorium site. Cllr Sherley will send an informal e-mail to Christine Urry at Bucks County Council asking for better signage.
- There is a problem with a truck parking in the Jubilee Hall Car Park belonging to the occupant of the adjacent property. If it is not parked in the car-park then it is parked on the pavement blocking the path. The clerk was asked to send a letter to the occupant asking that the truck is not parked in the car park nor the pavement stating that the Parish Council does appreciate that there is a problem parking but that it is a criminal offence to block the pavement.

18. Date of Next Meeting

The date of the next meeting will be Monday 19th March 2018 at 7.30 p.m. at the Jubilee Hall.

There being no further business the Chairman closed the meeting at 9.50 p.m.