

## Bierton with Broughton Parish Council

### MINUTES OF PARISH COUNCIL MEETING HELD ON MONDAY 16<sup>th</sup> APRIL 2018 AT 7.30 p.m. AT THE JUBILEE HALL

1. **Present:** Cllr. B. Robson in the chair, Cllr G. Sherley, Cllr J Batson, Cllr S. Cotton, Cllr B. Dewis, Cllr L. Fisher, Cllr J. Gilpin, Cllr M. Grieves, Cllr A. Webber, and the Clerk Mrs. M. Smith in attendance.  
Parishioners present - 3  
**Apologies for Absence:** County Councillor Bill Chapple, District Cllr Julie Ward
2. **Declarations of Interest in Items on the Agenda:**  
Cllr Cotton declared an interest in an item of correspondence.
3. **Minutes of the Last Meeting:**  
The minutes of the Parish Council meeting held on Monday 19<sup>th</sup> March were discussed and an amendment made under item 4. The minutes were then accepted as a true record and duly signed.
4. **Open Public Forum**  
The following issues were discussed: -
  - Planning Application **18/00533/APP**- Badrick's Farm,94 Aylesbury Road, Bierton HP22 5DL A resident of Barnett Way thanked the Parish Council for objecting to the planning application. It was explained that if the application went to the Planning Committee then a representative of the Parish Council had asked to speak at the meeting. The resident stated that he also would be willing to speak at the meeting.
  - A resident wished to say that the litter pick that had taken place at the weekend was a good idea and wondered if this was to be a regular event. Cllr Fisher stated that it was hoped that another date could be arranged in the summer.
5. **Clerks Report –** The Clerk's report was noted.
6. **Planning Applications**  
The following applications were considered: -  
**18/001010/APP** 1 Burcott Close, Bierton HP22 5DH – First Floor Side Extension –NO OBJECTIONS  
**18/001227/APP** 6 Old Forge Gardens, Bierton HP22 5DR – Single Storey Rear Extension – NO OBJECTIONS
7. **Planning Determinations**  
The following determinations had been received from AVDC: -  
**17/04362/APP** 111 Aylesbury Road, Bierton HP22 5BT– Erection of Rear Extension  
- **Householder Approved**  
**18/00146/APP** 27 Rowsham Road, Bierton HP22 5DH – New Driveway Access  
- **Approved**  
**18/00265/APP**-17 Cowley Close, Bierton HP22 5DQ – Single Storey Rear Extension  
- **Householder Approved**  
**18/00437/APP** - 5 Burcott Close, Bierton HP22 5DH – Single Storey Side Extension and Porch  
- **Householder Approved**  
**18/00879/APP** -18 Broughton Close, Bierton HP22 5DJ – Single Storey rear extension-Retrospective.  
- **Householder Approved**
8. **Other Planning Matters**
  - a) Kingsbrook – Land East of Aylesbury, Broughton Crossing  
A stakeholder meeting is to be arranged at the Jubilee Hall. Three possible dates were put forward, 3<sup>rd</sup> May, 10<sup>th</sup> May, or the 14<sup>th</sup> May. Cllr Robson asked the other councillors to put forward any issues that they wished to be included on the agenda.  
It was reported that the bus had now started running and that there is a proposal that it might run to Bierton in the future on a loop.  
Cllr Robson stated that it is hoped that Kingsbrook will be a separate ward of the Parish in due course and proposed that a sub-committee should be formed which could form the basis for Kingsbrook residents to put themselves forward for the Parish Council elections next year.  
The clerk was asked to put this as an agenda item next month.

- b) Appeal No 18/00005/REF – 57 Great Lane It was noted that an appeal relating to the refusal of planning application no 17/03705/APP had been received by the Planning Inspectorate.
- c) Bierton School Extension Work had started on the school extension. Cllr Cotton, Cllr Webber and some residents have a meeting with Borrás Construction at the school on the 17<sup>th</sup> April.
- d) Hampden Fields – It was noted that the Secretary of State had decided not to Call In this planning application stating that he considered that this issue should be determined at a local level.
- e) A petition has been raised by local residents to object to the proposed closing off of Richmond Road onto Tring Road and the formation of an access onto Broughton Lane. The Parish Council queried whether a turning circle analysis had been carried out to show that this is a feasible proposal and whether there would be room for buses and large vehicles to turn in and out of the proposed new access. Cllr Batson stated that he would find out about the petition.
- f) Vale of Aylesbury Local Plan – It was noted that the Inspector has already put forward a large number of queries that he requires to be answered before the start of the public enquiry. A number of these queries relate to co-operation with other authorities.

### 9. Community Assets

- a) Bierton Sports Centre and Recreation Ground.  
The Parish Council agreed to give permission for the Scout's to hold their annual firework display on the 2<sup>nd</sup> November provided the usual conditions are adhered to.  
Cllr Sherley has put together an outline bid to the New Homes Bonus Panel to give a grant to the replacement of the lights in the Sports Centre.  
Cllr Sherley said that he would look at whether the proposal to provide a lay-by in the verge between the two gates of the Recreation Ground would be a suitable project for HS2 funding. In the meantime, Cllr Cotton will carry out a survey of the residents of Burcott Lane.  
Cllr Cotton is to enter a competition to restore the Wicksteed Horse in the playground emphasising that it will coincide with the 100 years anniversary of the handing over of the Recreation ground.
- b) Jubilee Hall  
A local surveyor had had a look at the Jubilee Hall. It was his recommendation that arrangements are made for a specialist drainage contractor to carry out a survey of the underground drains (both wastewater and rainwater) using CCTV equipment. It is very likely that there will be at least some ingress of roots into the drain runs which will need to be cleared and it might even be found that some drain runs need to be relined or rebuilt.  
Otherwise, he did not consider that there is any immediate concern in relation to the overall structural stability of the hall itself. As with any structure of this age, the walls both internally and externally, need to be occasionally checked for evidence of new or ongoing movement and he would be happy of course, to assist with the analysis of the hall on a periodic basis.  
The Parish Council agreed that the survey of the drains should be carried out.  
Cllr Sherley is to look at obtaining a grant from the New Homes Bonus Fund for approximately £40,000 to renovate the Jubilee Hall. The deadline being the 15<sup>th</sup> July.  
The Parish Council agreed that the Clerk's weekly hours would be increased by an extra hour per week to deal with the extra administration relating to the Jubilee Hall.  
Cllr Gilpin stated that there was a deal through Vodafone for broadband at the moment for £25 or £28 per week depending on the broadband speeds and he will forward details to the Parish Clerk.  
Cllr Sherley stated that he was in the process of closing the Jubilee Hall bank accounts and the funds will then be transferred to the Parish Council.
- c) Great Lane Allotments  
No replies had been received for the present owners to the letters sent by the Parish Council.

Commented [MS1]:

### 10. Neighbourhood Plan

The results of the survey are being analysed and will be finished at the end of the month. A report will then be produced over the next two weeks. A consultation is being organised to feed back the results to the village. A letter will also be written to be distributed with the Village Diary. The next stage will be a call for sites to be in line with the Vale of Aylesbury Local Plan.  
A Housing Needs Analysis had been produced to provide a baseline for the plan.  
Cllr Robson asked Cllr Gilpin to present a report on the progress of the Neighbourhood Plan for the Annual Parish Meeting.

### 11. Data Protection

Cllr Grieves has spoken to the information Commissioner regarding the steps that the Parish Council need to take regarding the new regulations.  
The Parish Council will need to produce a Privacy Statement. There will also need to be an audit of the information that is held by the Parish Council.

There is a recommendation that Parish Councillors have a separate e-mail to carry out Parish Council business and an e-mail address with the suffix @biertonvillage.org.uk could be provided to any councillor who wishes to request a separate e-mail address.

### 12. Annual Parish Meeting

Cllr Robson asked the other councillors to send him thoughts about what should be included in the Chairman's report for last year.

### 13. Finance:

The following payments and receipts were approved: -

VCHR	DATE		NET	VAT	TOTAL
<b>DIRECT DEBIT PAYMENTS</b>					
590	19/03/2018	SSE Gas SC	590.01	118.00	708.01
591	22/03/2018	Nest Pension Contributions -March	15.08	0.00	15.08
592	26/03/2018	Castle Water - Monthly Payment SC	65.13	0.00	65.13
600	03/04/2018	Southern Electric Pavillion	64.98	3.24	68.22
601	06/04/2018	AVDC - Waste Collection JH	51.20	0.00	51.20
602	06/04/2018	Southern Electric SC	313.76	15.68	329.44
603	12/04/2018	EON - Electricity Street Lights	268.97	53.79	322.76
			<b>1369.13</b>	<b>190.71</b>	<b>1559.84</b>
<b>ONLINE PAYMENTS - ALREADY PAID</b>					
593	27/03/2018	Chubb Fire & Security JH	158.81	31.76	190.57
			<b>158.81</b>	<b>31.76</b>	<b>190.57</b>
<b>ONLINE PAYMENTS - TO BE PAID</b>					
604	16/04/2018	BMKALC - Subscription	661.38	0.00	661.38
605	16/04/2018	Bucks PFA - Subscription	20.00	0.00	20.00
606	16/04/2018	Buckland Landscapes Limited	144.20	28.84	173.04
607	16/04/2018	CIB - Community Buildings Membership	45.83	9.17	55.00
608	16/04/2018	Done & Dusted SC	272.00	0.00	272.00
609	16/04/2018	B Small - Handyman February	391.85	2.98	394.83
610	16/04/2018	Mrs M Smith - Clerk's Salary	869.91	0.00	869.91
611	16/04/2018	Mrs M Smith - Expenses	39.02	6.80	45.82
612	16/04/2018	HMRC - PAYE to 05 Mar	48.14	0.00	48.14
			<b>2492.33</b>	<b>47.79</b>	<b>2540.12</b>
<b>CHEQUE PAYMENTS - TO BE MADE</b>					
<b>TOTAL PAYMENTS</b>			<b>4020.27</b>	<b>270.26</b>	<b>4290.53</b>
<b>RECEIPTS</b>					
18 06a	22/03/2018	Chris Haes - Short Mat Bowls Feb SC	145.20	0.00	145.20
18 06b		L Eaves Private Hire SC	60.00	0.00	60.00
OL180	22/03/2018	Julie King Ballet JH	60.00	0.00	60.00
OL181	31/03/2018	Keri Donnellan Jazzercise JH	44.00	0.00	44.00
18 07a	03/04/2018	L Eaves Private Hire SC	63.00	0.00	63.00
18 07b		Chris Haes - Short Mat Bowls March SC	267.90	0.00	267.90
18 07c		Bob Sargeant - Table Tennis March SC	237.60	0.00	237.60
18 07d		St James Church JH	45.00	0.00	45.00

18 07e		Christine Panayi	JH	20.00	0.00	20.00
OL200	03/04/2018	1st Bierton Scouts	SC	508.43	0.00	508.43
OL201	03/04/2018	Circuits	JH	20.00	0.00	20.00
OL202	03/04/2018	Aylesbury Canine T	JH	180.00	0.00	180.00
OL203	04/04/2018	Sportsfactor	SC	594.00	0.00	594.00
OL204	06/04/2018	Julie King Ballet	JH	80.00	0.00	80.00
OL205	06/04/2018	Bank Interest Paid		2.50	0.00	2.50
				<b>2327.63</b>	<b>0.00</b>	<b>2327.63</b>
		<b>BALANCES</b>				
	16/04/2018	HSBC - Current				6155.05
	16/04/2018	HSBC - Deposit				42013.46
						48168.51
		Less Unpresented Cheques				<b>0.00</b>
		Less Payments to be made				<b>2540.12</b>
						<b>45628.39</b>

#### 14. Outside Organisations

Cllr Robson will be attending a meeting of the North Bucks Parishes Planning Consortium on the 18<sup>th</sup> of April.

#### 15. Correspondence, Circulars & Consultations

A list of correspondence had been circulated to the councillors before the meeting.

The following responses were noted: -

- Cllr Cotton will attend the Unitary Parish Meeting at AVDC on 24<sup>th</sup> April
- Cllr Gilpin will attend the Parish Liaison Meeting on Wednesday 2<sup>nd</sup> May
- It was agreed that Cllr Sherley and the Parish Clerk should look at the New Model Standing Orders and update the current Parish Council Standing Orders if necessary.

#### 16. Matters of Report

- Mix 96 reported that money had been received from government for traffic regulations in connection with Bierton Crematorium. This will be queried with Cllr Bill Chapple.
- The Judicial Review of the Watermead Crematorium is due. It was noted that the Crematorium had been vandalised again.
- Cllr Dewis had received a quote for the restoration of the board at St. Osyth's Well and will forward the quote to the Parish Clerk.
- 109 Aylesbury Road – Complaints had been made about parking on the pavement outside this property.

#### 17. Date of Next Meeting

The date of the next meeting will be Monday 21<sup>st</sup> May at 8.00 p.m. at the Jubilee Hall.

There being no further business the Chairman closed the meeting at 9.45 p.m.