

Bierton with Broughton Parish Council

MINUTES OF PARISH COUNCIL MEETING HELD ON MONDAY 18th JUNE 2018 at 7.30 p.m.at the Jubilee Hall, Aylesbury Road, Bierton

Present: Cllr. S Cotton in the chair, Cllr G. Sherley, Cllr B. Dewis, Cllr L. Fisher, Cllr. B. Robson and the Clerk Mrs. M. Smith in attendance.

ONE Parishioner present

1. Apologies for Absence Cllr J Batson, Cllr J. Gilpin, Cllr M. Grieves, Cllr A. Webber, District Councillor J. Ward, County Councillor B Chapple

2. Declarations of Interest

No interests were declared

3. Minutes of the Last Meeting

The minutes of the Parish Council meeting held on the 21st May 2018 were discussed and the following amendments made: -

13. Burcott Road was changed to Burcott Lane

14 a). The last sentence was amended to read – It is hoped that this committee will encourage residents to stand as candidates for the proposed Kingsbrook Ward next year, *if approved by AVDC.*

14 c) The words 'to set up a committee for the Kingsbrook development' were deleted

The amended minutes were accepted as a true record and duly signed by the Chair.

4. Public Forum

The resident stated that he was concerned about the number of water leaks that had occurred in the village recently. The Parish Council advised that this issue was on the agenda and it was agreed to bring this item forward.

5. Water Leaks

The Parish Council was concerned over the number of water leaks that have occurred at different places in the village recently. Thames Water had been contacted and the problem is that the village is served by archaic metal pipes that need replacing. Thames Water is looking at replacing these pipes in the near future.

6. Clerks Report

The Clerk's report was noted.

7. Planning Applications

The following applications were considered: -

18/01957/APP - Land off Cane End Bierton – Variation of Condition 1 of application ref:14/A1125/NON- which amended planning permission ref:14/01125/APP for the erection of a single chapel crematorium

The Parish Council agreed to OPPOSE Planning Application No 18/01957/APP for the following reasons: -

a) The Parish Council is concerned over the change in the roof design. The Parish Council is somewhat surprised that a design that was put forward and approved by the Crematorium committee has suddenly become "too complex to build" and the Parish Council wonders about the reasons for the change.

b) The Parish Council is concerned over the proposal that an integrated brick storage facility be replaced with a shipping container. The Parish Council considers that this change would hardly seem to

be in keeping with the rural setting and landscape.

The Parish Council would wish to speak at the Committee if the application is considered by Committee.

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18/01843/APP - 57 Great Lane Berton HP22 5DE- First Floor Side Extension - NO OBJECTIONS

8. Planning Determinations

The following determinations by AVDC were noted: -

17/04446/APP 56 Aylesbury Road, Berton HP22 5BU– Single Storey Extension to rear property

- **Householder Approved**

18/00879/APP 18 Broughton Close, Berton HP22 5DJ– Single Storey Rear Extension (Retrospective)

- **Householder Approved**

18/01010/APP 1 Burcott Close, Berton HP22 5DH– First Floor Side Extension

- **Householder Approved**

18/01227/APP 6 Old Forge Gardens, Berton HP22 5DR– Single Storey Rear Extension

- **Householder Approved**

9. Committee for Kingsbrook Issues

A meeting has been arranged for Tuesday 26th June at the Jubilee Hall.

10. Neighbourhood Plan

The Steering Group is looking at various Neighbourhood Plans online including Weston Turville, Thame and one in Derbyshire and is hoping to agree a method of putting together a draft proposal.

11. Events Planning Committee

The Events Committee reported that the outside of the Jubilee Hall had been decorated and that the costs had come in under budget.

Berton with Broughton Running Festival is planned for Sunday 8th July with a 1K, 5K & 10K walk starting at 9 a.m. The committee has still to finalise issues regarding the supervising of the event on the day.

There has been much discussion regarding the film to be shown on the 8th and 9th September.

Paddington 2 is a probability. A deposit of £125 has been paid to Stargazing Outdoor Cinema to secure the dates.

Another litter pick is to be arranged for the 14th or 15th July.

The committee has agreed to concentrate on these events for the time being and has not yet looked at any other future events.

12. Community Assets

- a) **Broadband at Sports Centre and Jubilee Hall** - The Parish Council agreed to have a phone line and broadband installed at the Sports Centre and Jubilee Hall. The contract with XLN will be for two years at a cost of £ 18.95 per month plus VAT for the first twelve months and £26.95 plus VAT for the remainder. The Parish Council did consider whether to add an inclusive call package to the Jubilee Hall for the Parish Clerk at an additional cost of £1 per month during the first twelve months but then £10 for the remaining twelve months. It was thought that the Parish Clerk could use a mobile at the office and therefore this was not thought to be necessary.
There will be an installation charge of £48 plus VAT per site and a £9.99 delivery charge of a router to both sites.
- b) **Gas & Electric Contracts** - The Parish Council agreed to go with the recommendations from LSI energy to enter into 36-month contracts to ensure price stability for the next three years in a market that has shown a general upwards trend for the past few years. As a result of tendering the business to a number of National Suppliers, Scottish and Southern Energy has continued to produce the best prices in the current market along with Simple Gas Power for the supply of gas to the Sports Centre.
- c) **Jubilee Hall Office** – It was agreed that the Parish Clerk will source a desk and chair for the office at an approximate cost of £200 and a laptop up to the value of £300.
- d) **Great Lane Allotments** – There has been no update regarding the offer put forward by the Parish Council.

- e) Burcott Lane Layby – Cllr Sherley will look at various grants.
f) Car Parking - Cllr Cotton has approached Vicky Bell about the possible use of a field near St Osyth's Well.

13. General Data Protection Regulation

This item was deferred to the next meeting. The clerk will circulate amended copies of the Privacy Notice and the Letter of Consent to the Parish Councillors and ask for feedback.

14. Finance: -

- a) The report from the Internal Auditor was read and approved by the Parish Council
b) The Parish Council approved the Annual Governance Statement and granted permission for the Chair to sign on behalf of the Council
c) The Parish Council considered and approved the accounting statement and the Chair was granted the authority to sign on behalf of the Council
d) The following receipts and payments were approved: -

RECEIPTS AND PAYMENTS - MONTH 3				18/06/2018		
VCHR	DATE			NET	VAT	TOTAL
DIRECT DEBIT PAYMENTS						
634	22-May	Eon - Electricity	JH	121.04	6.05	127.09
635	24-May	NEST Pension Contributions - May		40.08	0.00	40.08
636	29-May	Castle Water	SC	65.13	0.00	65.13
637		Eon - Gas	JH	318.97	15.95	334.92
639	12-Jun	Eon - Street Lights		304.65	60.93	365.58
				849.87	82.93	932.80
ONLINE PAYMENTS - ALREADY PAID						
633	22-May	Stargazing Outdoor Cinema - Deposit		125.00	0.00	125.00
638	18-Jun	Honoraria for Audit and Legal Advice		161.88	32.37	194.25
640	15-Jun	PPL/PRS Jubilee Hall		150.50	30.10	180.60
641		Travel Expenses D Elliott NP		31.50	0.00	31.50
				468.88	62.47	531.35
ONLINE PAYMENTS - TO BE PAID						
642	18-Jun	Buckland Landscapes Limited		144.20	28.84	173.04
643	18-Jun	Done & Dusted	SC	272.00	0.00	272.00
644	18-Jun	B Small - Handyman May	JH	814.41	11.08	825.49
645	18-Jun	B Small - Handyman May	SC	971.66	13.84	985.50
646	18-Jun	Mrs M Smith - Clerk's Salary		937.07	0.00	937.07
647	18-Jun	Mrs M Smith - Expenses		100.66	16.18	116.84
648	18-Jun	HMRC - PAYE to 05 July		94.93	0.00	94.93
649	18-Jun	AVDC - Business Rates	JH	264.00	0.00	264.00
				3598.93	69.94	3668.87
CHEQUE PAYMENTS - TO BE MADE						
				4917.68	215.34	5133.02

RECEIPTS						
18 10 a	16-May	Private Hire	SC	65.00	0.00	65.00
18 10 b		K'z Dance	JH	48.00	0.00	48.00
18 10 c		Sale of Office Contents	JH	30.00	0.00	30.00
18 10 d		SMB April	SC	89.10	0.00	89.10
18 10 e		TT April	SC	238.50	0.00	238.50
OL224	19-May	Aylesbury Utd Girls	SC	50.00	0.00	50.00
OL225	21-May	Karate	SC	280.00	0.00	280.00
OL226		Private Hire	JH	60.00	0.00	60.00
OL227	06-May	Bank Interest		2.54	0.00	2.54
OL228	24-May	Pre-School - Village Diary		15.00	0.00	15.00
OL229		Ballet	JH	48.00	0.00	48.00
OL230	27-May	Private Hire	JH	45.00	0.00	45.00
OL231		Aylesbury Canine Training	JH	216.00	0.00	216.00
OL232	28-May	Scouts - Village Diary		15.00	0.00	15.00
OL233	31-May	Jazzercise	JH	96.00	0.00	96.00
OL234	01-Jun	Sports Factor - Regular Booking	SC	264.00	0.00	264.00
OL235	05-Jun	Zumba – Regular Booking	JH/SC	161.00	0.00	161.00
OL236		Zumba Village Diary		15.00	0.00	15.00
OL237	06-Jun	Zumba	JH/SC	100.00	0.00	100.00
OL238		Bank Interest		3.86	0.00	3.86
OL239	08-Jun	Cheddington PC - Internal Auditor		64.75	0.00	64.75
18 11 a	11-Jun	Jazzercise - Village Diary		15.00	0.00	15.00
18 11 b		Hulcott PC- Village Diary		15.00	0.00	15.00
18 11 c		Bierton Pre-School - VD		15.00	0.00	15.00
18 11 d		Private Hire	SC	30.00	0.00	30.00
18 11 e		Private Hire	SC	63.00	0.00	63.00
18 11 f		SMB May	SC	151.80	0.00	151.80
18 11 g		TT May	SC	278.00	0.00	278.00
OL240	11-Jun	Kettlecise	JH	120.00	0.00	120.00
OL241	12-Jun	AVDC-New Homes Bonus Microgrant		900.00	0.00	900.00
OL242	13-Jun	Aylesbury Canine - Regular Booking	JH	270.00	0.00	270.00
OL243	15-Jun	Carers Bucks - Regular Booking	SC	33.00	0.00	33.00
				3797.55	0.00	3797.55
BALANCES						
	17/06/2018	HSBC - Current				10926.76
	17/06/2018	HSBC - Deposit				69166.62
						80093.38
		Less Unpresented Cheques				0.00
		Less Payments to be made				3668.87
						76424.51

e) The Parish Council agreed for Brian Small to carry out work to the steps at the front of the Jubilee Hall at a cost of approximately £ 400

f) Donation to Citizens Advice Aylesbury – This item was deferred until the next meeting.

15. Outside Organisations

Cllr Cotton will be attending the Transport for Buckinghamshire Conference on the 4th July and the next GALAF meeting in September.

16. Correspondence, Consultations and Circulars

The list of correspondence received during the month had been circulated to the councillors before the meeting and was noted.

17. Matters of Report

- It has been noted on Facebook that the Pre-school has reported that dog mess is being left next to the garden area.
- The litter bin at the bus stop opposite the Red Lion is overflowing. The clerk will contact AVDC.
- The work on Muddy Lane should be carried out during the school holidays.
- The Phone Box at Broughton Crossing is very dilapidated, and the clerk was asked to contact BT to ask if it could be removed.
- The stiles on the circular walk are in a state of decay. Cllr Fisher stated that they had been logged on the Transport for Buckinghamshire website.
- The potholes in Great Lane are due to be filled and the road resurfaced by the end of the summer.
- New cricket nets at the Recreation Ground have been requested. It was agreed that the cost of new nets should be looked into.

18. Date of Next Meeting

19. The date of the next meeting will be Monday 16th July 2018 at the Jubilee Hall

There being no further business the Chairman closed the meeting at 9.50 p.m.