

Bierton with Broughton Parish Council

MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON MONDAY 21st MAY 2018 AT THE JUBILEE HALL, BIERTON

The Annual Meeting of the Parish Council started at 8.00 p.m. after the Parish Annual Meeting

Present: - Cllr J Batson, Cllr S. Cotton, Cllr B. Dewis, Cllr L. Fisher, Cllr J. Gilpin, Cllr M. Grieves, Cllr B. Robson, Cllr G. Sherley. Cllr A. Webber, and the Clerk Mrs. M. Smith in attendance.

Parishioners present – 5

1. Election of Chairman and Vice-Chairman

Cllr. S. Cotton was elected as Chairman, proposed by Cllr A. Webber and seconded by Cllr J. Batson.

Cllr S Cotton signed a Declaration of Acceptance of Office, countersigned by the clerk.

Cllr. G. Sherley was elected as Vice-Chairman, proposed by Cllr A. Webber and seconded by Cllr J. Batson

Cllr G. Sherley signed a Declaration of Acceptance of Office, countersigned by the clerk.

2. a) Election of the Planning Committee

It was resolved that all members of the Parish Council should be elected to the Planning Committee. It was also agreed that a meeting of the committee would only be called if it was not possible to review the planning applications at a regular meeting and it would be convened by either the Chairman or Vice-Chairman with the presence of at least two other councillors and the clerk.

b) Election of Representatives to Outside Organisations

It was agreed that: -

Cllr Cotton will attend the Greater Aylesbury Local Area Forums if the meeting was arranged on a different night to the Parish Council meeting

Cllr Robson will continue to attend the meetings of the North Bucks Parishes Planning Consortium meetings on behalf of the Parish Council.

Cllr Gilpin will attend Parish Liaison Meetings arranged by the Bucks and Milton Keynes Association of Local Councils

Cllr Cotton will attend Police Forum meetings if they start up again as planned

It was agreed that other positions would be appointed at Parish Council meetings as required.

3. Election of Sports Centre Management Committee and Jubilee Hall Management Committee

It was resolved that Cllr Cotton, Cllr Webber and Brian Small were elected to the Sports Centre Management Committee and the Jubilee Hall Management Committee.

4. Apologies for Absence: - County Councillor Bill Chapple, District Cllr Julie Ward

5. Declarations of Interest in Items on the Agenda:

No interests were declared

6. Minutes of the Last Meeting:

The minutes of the Parish Council meeting held on the Monday 16th April 2018 were accepted as a true record and duly signed.

7. Clerks Report – The Clerk's report was noted.

8. Planning Applications

The following applications received from Aylesbury Vale District Council were considered: -

18/01277/ADP Land North of Aston Clinton Road. – Approval of reserved matters- Cllr Robson would take a more detailed look at this application but the Parish Council had no comments to make at this time.

18/01227/APP 6 Old Forge Gardens, HP22 5DR Single storey rear extension – NO OBJECTIONS
18/01153/ADP Land East of Aylesbury – Approval of reserved matters. The Parish Council agreed to OBJECT to this Planning Application. Cllr Robson will draft a response, and this will be circulated to the Parish Councillors for agreement before being submitted to Aylesbury Vale District Council.
18/01490/APP Land Adjacent to 194 Aylesbury Road, - Erection of dwelling – NO OBJECTIONS
18/01336/APP Rowberton, Rowsham Road, HP22 5DZ Erection of dwelling – The Parish Council had NO OBJECTIONS to this Planning Application although a comment will be made to the Case Officer to state that the proposed dwelling should be in keeping with other buildings along Rowsham Road.
18/01617/APP Pumping Station, Douglas Road, Aylesbury Demolition of redundant pump station building and erection of one dwelling – The Parish Council OBJECTS to this Planning Application for the following reasons: -
Design - The Parish Council considers that the design of the proposed dwelling is out of keeping with the design of the buildings in the surrounding developments, The Coppice, Oakfield and Kingsbrook. The Parish Council considers that the proposed dwelling would be too large and too tall for this location.
Access - The Parish Council considers that the access to the site is too near a busy road junction
Flood Plain - The Parish Council believes that the location of the site is sandwiched between two flood plains.
The Parish Council would be prepared to speak if this application is considered by Committee
18/01629/APP 84 Burcott Lane, HP22 5AS Demolition of existing rear conservatory and single storey side element and erection of a single storey rear extension and two storey side extension with integral garage and front porch – NO OBJECTIONS
18/01745/APP 41 Parsons Lane, HP22 5DF Single Storey Side Extension – NO OBJECTIONS

9. Planning Determinations

The following determinations had been received from AVDC: -

17/03949/ADP – Land East of Aylesbury Broughton Crossing -Reserved matter application regarding the primary electricity sub-station extension – **Application Approved**
18/00533/APP Jubilee Cottage 74C Aylesbury Road HP22 5DL – One and half storey side extension - **Householder Approved**
18/00754/APP Badricks Farm 94 Aylesbury Road HP22 5DL Erection of new detached dwelling with integral garage- **Refused**

10. Other Planning Matters

- a) Kingsbrook – Land East of Aylesbury, Broughton Crossing – A stakeholder’s meeting had been held on the 14th May which mainly covered the proposed development of Village 3.
- b) Bierton School Extension - Cllr Cotton and Cllr Webber had had a meeting on the 17th April with representatives of Borrás Construction and a number of local residents
Borrás will be on site at Bierton School for at least 18 months. The extension and associated works has been split into five sections:
 1. New MUGA, School Hall extension, playground alterations and extensions, Temporary staff car park, new staff car park for 40 cars. Work has started on this section and should be completed end of August 2018.
 2. Yr 4 new kitchen extension including associated demolitions, new soft play areas, alterations and replacement existing M&E services, new gas main. This is due for completion end of October 2018. The new gas main will not affect the houses in the area.
 3. Remodelling of Yr 1 classroom, reception, nursery and staff room extensions including remodelling playground and car park. Work to start April 2019.
 4. New site entrance, main office and office extensions. To start May 2019. Residents felt this should have been scheduled for July/August when the school was closed for the summer holiday as there was bound to be some disruption while the work on the new site entrance is carried out.
 5. New link bridge to Glebe Land playing field/football pitch. Access to carry out this work would be via Burcott Lane. Work to start on this April 2019 and finish November 2019

Concern had been raised about the movement of lorries to and from the site outside of school hours. and it was requested that construction traffic should only deliver between the hours of 1000 and 1400 so as not to conflict with school drop off and pick up times.

11. **Neighbourhood Plan** – Cllr Gilpin had given a report on the progress of the Neighbourhood Plan to the Annual Parish Meeting and it is hoped that a draft plan will be produced by December. The Steering Group is applying to the government for a further grant and also to the Griffin Trust.

12. Community Assets

- a) Bierton Sports Centre and Recreation Ground- Cllr Cotton stated that the football teams had not used the Recreation Ground last season as often as originally thought and the cost of marking the pitch was being looked at. There has been a suggestion to start a Kingsbrook Football Team.
- b) Jubilee Hall – One class had stopped but the other classes were continuing, and the Handyman has been asked to paint the office at the back of the hall.
- c) Great Lane Allotments – Cllr Webber had met with the new owner’s representative but no definite plans for the site had been forthcoming. It is not clear about the procedure regarding the Right to Bid as no response had been received.

13. Burcott Lane Lay-by

Cllr Cotton had carried out a survey of residents along Burcott lane and everyone had agreed that the verge at the moment was a mess. Cllr Sherley will look at whether the cost of the installation of a layby is a suitable project to put forward for a grant from the HS2 Fund. It was also suggested that the Parish Council should consider the installation of a pedestrian crossing as Burcott Lane is getting busier.

14. Administration

- a) Committee for Kingsbrook Development: - It was agreed that Cllr Robson should arrange a meeting to set up a Committee for the Kingsbrook Development with the two representatives from Kingsbrook who had shown an interest together with Cllr Cotton. It is hoped to include another two or more residents from Kingsbrook. It is hoped that this committee will encourage residents to stand as candidates for the proposed Kingsbrook Ward next year, if approved by AVDC.
- b) Events Planning Committee – Cllr Grieves and Cllr Fisher had had a meeting with seven other residents last Tuesday 15th May to consider possible events to be carried out over the next twelve months. The Committee will also consider events to celebrate 100 years of Bierton Recreation Ground next year.
It had been decided to hold a Running Event on the 8th July which will be self-funding.
It was agreed that the Parish Council would fund the purchase of pots, seeds and hanging baskets at a cost of £270 to decorate the front of the Jubilee Hall.
The Parish Council also agreed to pay a deposit of £125 to secure the use of an inflatable cinema screen and equipment for an Outdoor Cinema on the 8th and 9th September.
It was suggested that the committee will meet every two to three weeks with the next meeting arranged for Tuesday 5th June.
- c) General Data Protection Regulations – The Government had agreed that Parish Councils do not have to appoint a Data Protection Officer. The clerk will look at a template for a Privacy Notice and a Letter Seeking Consent for the next Parish Council meeting.

15. Finance:

The following payments and receipts were approved: -

| MONTH 2 | | | | | |
|---------------------------------------|--------|------------------------------------|----------------|---------------|----------------|
| VCHR | DATE | | NET | VAT | TOTAL |
| DIRECT DEBIT PAYMENTS | | | | | |
| 613 | 19-Apr | NEST Pension Contributions - April | 37.97 | 0.00 | 37.97 |
| 614 | 26-Apr | Castle Water SC | 65.13 | 0.00 | 65.13 |
| 617 | 03-May | AVDC - Waste Collection SC | 252.10 | 0.00 | 252.10 |
| 618 | | AVDC - Waste Collection JH | 74.30 | 0.00 | 74.30 |
| 619 | 14-May | Eon - Street Lights | 285.68 | 57.14 | 342.82 |
| | | | 715.18 | 57.14 | 772.32 |
| ONLINE PAYMENTS - ALREADY PAID | | | | | |
| 615 | 30-Apr | People & Places NP | 1547.00 | 0.00 | 1547.00 |
| 616 | | Jennifer Lambert NP | 800.00 | 160.00 | 960.00 |
| 620 | 14-May | S Cotton - Expenses | 13.24 | 1.33 | 14.57 |
| 621 | | PPF - Fire Extinguishers SC | 53.70 | 10.74 | 64.44 |
| 622 | 18-May | TW Services - Electrical Work JH | 30.00 | 0.00 | 30.00 |
| | | | 2443.94 | 172.07 | 2616.01 |
| ONLINE PAYMENTS - TO BE PAID | | | | | |

| | | | | | | |
|-----------------------|------------|------------------------------------|--------|----------------|---------------|-----------------|
| 623 | 21-May | Buckland Landscapes Limited | | 144.20 | 28.84 | 173.04 |
| 624 | 21-May | Chiltern Hygiene Services | SC | 236.00 | 47.20 | 283.20 |
| 625 | 21-May | Done & Dusted | SC | 272.00 | 0.00 | 272.00 |
| 626 | 21-May | B Small - Handyman April | JH | 200.00 | 0.00 | 200.00 |
| 627 | 21-May | B Small - Handyman April | SC | 331.50 | 0.00 | 331.50 |
| 628 | 21-May | Mrs M Smith - Clerk's Salary | | 901.40 | 0.00 | 901.40 |
| 629 | 21-May | Mrs M Smith - Expenses | | 18.22 | 1.12 | 19.34 |
| 630 | 21-May | HMRC - PAYE to 05 June | | 70.12 | 0.00 | 70.12 |
| 631 | 21-May | AVDC - Business Rates | JH | 264.00 | 0.00 | 264.00 |
| 632 | 21-May | Playsafety Limited - ROSPA report | | 87.50 | 17.50 | 105.00 |
| | | | | 2524.94 | 94.66 | 2619.60 |
| TOTAL PAYMENTS | | | | 5684.06 | 323.87 | 6007.93 |
| RECEIPTS | | | | | | |
| 18 08 a | 18-Apr | Mrs I A Simons - P/hire | JH | | | 40.00 |
| 18 08 b | | Rajesh - Private Hire | JH | | | 30.00 |
| 18 09 a | 10-May | Anne Haedicke - Private Hire | JH | | | 60.00 |
| 18 09 b | | N J Hayers - Private Hire | JH | | | 63.00 |
| 18 09 c | | C Tompkins - St James Church | JH | | | 45.00 |
| 18 10 a | 16-May | Christine Panayi - P/Hire | SC | | | 65.00 |
| 18 10 b | | K'z Dance | JH | | | 48.00 |
| 18 10 c | | Sale of Office Contents | JH | | | 30.00 |
| 18 10 d | | Chris Haes - SMB April | SC | | | 89.10 |
| 18 10 e | | Bob Sargeant - TT April | SC | | | 238.50 |
| OL206 | 17-Apr | I & N Horne | SC | | | 63.00 |
| OL207 | 24-Apr | AVDC - Precept | | | | 18800.00 |
| OL208 | | Lucy Martin - RB | SC | | | 100.00 |
| OL209 | 26-Apr | Bierton Pre-School | SC | | | 1815.16 |
| OL210 | 29-Apr | Anna Gunn - Private Hire | JH | | | 70.00 |
| OL211 | 30-Apr | Jazzercise | JH | | | 96.00 |
| OL212 | | Aylesbury Utd | SC | | | 50.00 |
| OL213 | 01-May | Donna Spencer - Zumba | SC /JH | | | 212.00 |
| OL214 | 04-May | Transfer from JH Current Account | | | | 52.19 |
| OL215 | | Aylesbury Utd | SC | | | 90.00 |
| OL216 | | Transfer from JH Deposit Account | | | | 16094.57 |
| OL217 | 08-May | Karate | SC | | | 330.00 |
| OL218 | 11-May | Bierton Pre-School | JH | | | 45.00 |
| OL219 | 12-May | Ist Bierton Scouts - Rent Increase | SC | | | 26.03 |
| OL220 | 15-May | Kettlercise | JH | | | 80.00 |
| OL221 | 16-May | Kettlercise | JH | | | 72.00 |
| OL222 | 18-May | FC Bierton | SC | | | 200.00 |
| OL223 | | Village Diary Cont - Kettlercise | | | | 15.00 |
| | | | | | | 38919.55 |
| BALANCES | | | | | | |
| | 19/05/2018 | HSBC - Current | | | | 11689.96 |
| | 19/05/2018 | HSBC - Deposit | | | | 69162.76 |
| | | | | | | 80852.72 |
| | | | | | | 0.00 |
| | | | | | | 2619.60 |
| | | | | | | 78233.12 |

16. Outside Organisations

Cllr Gilpin had visited ARLA as the facilities had been upgraded to include an anaerobic digester and to improve problems that they had been having with spilt milk.

Cllr Cotton had attended the event held by Aylesbury Vale District Council on Unitary Proposals. The Parish Councillors have until Friday 25th May to send their own opinions regarding the proposals to the new Secretary of State James Brokenshire.

17. Correspondence, Circulars & Consultations

A list of correspondence had been circulated to the councillors before the meeting.

18. Confidential matters

The Parish Council discussed certain matters relating to the Clerk's Terms and Conditions under Confidential Matters allowed by the Public Bodies (Admission to Meetings) Act 1960

19. Matters of Report

- The Pre-school are going to lay down paving in the outside area next to the Sports Centre.
- Cllr Batson will look at the Urinals in the Jubilee Hall
- Cllr Fisher has reported four public footpaths as being overgrown
- It is hoped that the improvements to Muddy Lane will be carried out before the start of the new school year in September

20. Date of Next Meeting

The date of the next meeting will be Monday 18th June at 7.30 p.m. at the Jubilee Hall.

There being no further business the Chairman closed the meeting at 9.40 p.m.