

# Bierton with Broughton Parish Council

## MINUTES OF PARISH COUNCIL MEETING HELD ON MONDAY 16<sup>TH</sup> JULY 2018 at 7.30 p.m.at the Jubilee Hall, Aylesbury Road, Bierton

**Present:** Cllr. S. Cotton in the chair, Cllr G. Sherley, Cllr J. Batson, Cllr M. Grieves, Cllr. B. Robson and the Clerk Mrs. M. Smith in attendance.

District Councillor J. Ward

County Councillor B. Chapple

4 Parishioners present

**1. Apologies for Absence** Cllr B. Dewis, Cllr L. Fisher, Cllr J. Gilpin, Cllr A. Webber,

### **2. Declarations of Interest**

No interests were declared

### **3. Governance Review**

Peter Brown, Electoral Services Manager, AVDC, and Craig Saunders, Democratic Specialist, AVDC, attended the meeting to discuss the creation of a new ward boundary, the ward name, and the number of additional councillors needed to serve the ward.

A discussion of the various issues resulted in the Parish Council agreeing to the following proposals: -

- Two additional Wards, Kingsbrook and Broughton Hamlet, should be created. The creation of new wards is based upon what will be distinct and separate identities of both the new Kingsbrook development and Broughton itself. Whilst Broughton Hamlet Ward would have a much lower number of electors and therefore a degree of representational inequity, this is preferable to Broughton being part of Kingsbrook Ward or Bierton Ward, given that Bierton and Broughton are cut off from each other by Kingsbrook itself.  
Peter Brown stated that he would need to take advice on whether Broughton could be a separate parish given the number of electors.
- The Parish Council suggested that the number of councillors for the Bierton Ward should be reduced from 8 to 7 with an extra councillor for the Broughton Hamlet Ward and three for the Kingsbrook Ward as set out in the following table, a total of twelve councillors

Ward name	Number of cllrs
Bierton Ward	7
Kingsbrook Ward	3
Oldhams Meadow Ward (unchanged)	1
Broughton Hamlet Ward	1

### **4. Minutes of the Last Meeting**

The minutes of the Parish Council meeting held on Monday 18<sup>th</sup> June were accepted as a true record and duly signed.

### **5. Public Forum**

The following issues were raised with County Councillor Bill Chapple: -

- The timescale for the adoption of the roads in Kingsbrook – Cllr Chapple advised that Christine Urry, Head of Highways Development Management, Bucks county Council, is making approaches to have the main roads adopted by the County Council in stages. The closes off the main roads will not be adopted as they will be looked after by a management association.
- Weight Limit sign outside the Dog House. The Parish Council advised that this sign is now in the wrong place and should be moved or another placed near the new junction to Broughton Lane to stop lorries turning into Broughton Lane.

- The Parish Council was concerned about HGV vehicles turning into Broughton Lane from the proposed Woodlands Development and Richmond Road. Cllr Chapple was asked to find out if a turning circle analysis had been carried out.

County Councillor Chapple left at 8.15 p.m.

The following issues were raised by the members of the public: -

- Hedge Pruning – A resident complained about that some hedges in the parish were overgrown and branches were overhanging pathways. The locations he was concerned about were as follows: -
  1. The hedge adjacent to the Coppice Field
  2. The hedge adjacent to the Oldhams Meadow Field
  3. The hedge between the allotments and Dunsham Farm
  4. The hedge adjacent to Bishops Meadow
  5. The hedge adjacent to Church Farm field

The Parish Council will look into the ownership of these hedges and ask for the hedges to be cut back.

- Thames Water – There is ongoing maintenance work to the pipes in the parish which will continue for some time.
- London Luton Airport Limited - It was noted that there is a consultation on the potential expansion of the airport until Friday 31<sup>st</sup> August. A number of potential options have been put forward to provide more space for passengers and aircraft without building a new runway. A number of events have been planned for local communities to view and comment on the expansion plans including one at Pitstone.

The following issues were raised with District Councillor Julie Ward: -

- The right turn at the Traffic Lights near Askey's – Cllr Ward stated that this had been noted as a problem and would be 'rectified' at some point in the future. Apparently when the design for these lights had been put forward the comment was that it was not thought that there would be many vehicle movements making a right turn from Oakfield into Stocklake. Cllr Ward agreed to press for another review.
- A new litter bin had been installed outside the school but a lot of the other litter bins in the parish seem to be overflowing more often. Cllr Ward suggested that the Parish Council contact Hazrat Hussain, the Parish Liaison Officer at AVDC.

**6. Clerks Report** – The Clerk's report was noted.

## **7. Planning Applications**

The following applications were considered: -

**18/02375/APP** –60A Burcott Lane Bierton HP22 5AS- Demolition of garden room and proposed single storey side and rear extensions and woodburning stove - NO OBJECTIONS

## **8. Planning Determinations**

The following determinations by AVDC were noted: -

**18/01617/APP** Pumping Station, Douglas Road, Aylesbury Demolition of redundant pump station building and erection of one dwelling - **Refused**

**18/01629/APP** 84 Burcott Lane, HP22 5AS Demolition of existing rear conservatory and single storey side element and erection of a single storey rear extension and two storey side extension with integral garage and front porch – **Householder Approved**

## **9. Neighbourhood Plan**

A feedback event is planned for Saturday 29<sup>th</sup> September. The Steering Group is at present liaising with the consultants to determine the next stage in the process. The Steering Group is meeting on a fortnightly basis.

## **10. Events Planning Committee**

The committee reported on the running event, 24 had entered but only 17 had run. The event had been planned as a fun run for the community and some feedback had been received that information about the run had not been passed on to local running clubs. The Committee is looking to organise another running event, possibly on Sunday 4<sup>th</sup> November, and will look at widely promoting the event, possibly in the Aylesbury Vale Times and on Mix 96.

## **11. Committee for Kingsbrook Issues**

It was agreed that a committee would be set up as an advisory committee and that a meeting would be arranged at the beginning of August at the Jubilee Hall for issues to be discussed to be raised at the next Parish Council meeting in September. It was agreed that three residents would be co-opted on to the committee, James Talbot, James Ingall, and Marco De Sousa and that they would be invited to the Stakeholder meetings.

## **12. Community Assets**

### **a) Bierton Sports and Recreation Ground**

The Pre-School had reported a problem with a dog running over to the children playing outside. It was suggested that a couple of notices should be put on each gate stating that 'Dogs should be kept under control at all times'

Cricket Nets – It was suggested that the supply and installation of new cricket nets might be a project to put forward for the Gib Lane Grant for next year.

It was agreed that the committee room would be cleared out on Saturday 28<sup>th</sup> July and anything to be kept would be moved to the Jubilee Hall

### **b) Jubilee Hall**

A proposal was put forward by Cllr Sherley to put in a bid of £45,000 to £50,000 to the Griffin Trust for the refurbishment of the Jubilee Hall with the Parish Council using £10,000 of the reserve monies. This proposal was seconded by Cllr Robson and agreed by the rest of the Council. An inspection of the drains had been done and it was agreed that work to clear the drains would be carried out by Sandy's Plumbing Ltd.

## **13. General Data Protection Regulation**

The Parish Council agreed to adopt the Privacy Notice and the General Data Protection Regulations (Service) Consent Form that had been circulated to the councillors before the meeting.

## **14. Devolved Services**

The Parish Council discussed the e-mail from Mark Averill, Head of Highways (Client) at Buckinghamshire County Council entitled Devolved Services Contract – 2019 and beyond. It was agreed that the Parish Council would be interested in considering the offer of a further 4 years of devolved service delivery subject to the terms and conditions. The Parish Council decided that it was against being considered for inclusion in the extended service delivery contract.

## **15. New Homes Bonus Micro Grant Applications**

The Parish Council discussed the e-mail from Jan Roffe, Grants and Voluntary Sector Support Officer at AVDC regarding the Code of Conduct to be adopted by the Parish Council for New Homes Bonus Micro Grant Applications.

The Parish Council resolved that the endorsement of New Homes Bonus Micro Grant Applications from Voluntary Organisations and Charities based in the parish would need to be endorsed by the full Parish Council at a Parish Council meeting.

## **16. Finance**

a) The following receipts and payments were approved: -

RECEIPTS AND PAYMENTS - MONTH 4				16/07/2018		
VCHR	DATE			NET	VAT	TOTAL
<b>DIRECT DEBIT PAYMENTS</b>						
651	21-Jun	NEST Pension Contributions - June		42.47	0.00	42.47
652	22-Jun	SSE Gas - Quarterly	SC	549.09	109.81	658.90
653		Southern Electric - Quarterly	SC	289.02	14.45	303.47
654	26-Jun	Castle Water	SC	65.13	0.00	65.13
655	27-Jun	E-on Electricity - Monthly	JH	62.59	3.13	65.72
656		E-on Gas- Monthly	JH	46.76	2.34	49.10
657	12-Jul	XLN Telecom	JH	80.10	16.02	96.12
658		Eon - Street Lights		294.82	58.96	353.78
				<b>1429.98</b>	<b>204.71</b>	<b>1634.69</b>
<b>ONLINE PAYMENTS - ALREADY PAID</b>						
650	19-Jun	Expenses re Jubilee Hall	JH	136.31	27.26	163.57
659	12-Jul	Done & Dusted	JH	272.00	0.00	272.00
660		Envelopes		6.66	1.33	7.99
				<b>414.97</b>	<b>28.59</b>	<b>443.56</b>
<b>ONLINE PAYMENTS - TO BE PAID</b>						
661	16-Jul	Aylesbury Mains Ltd		129.40	25.88	155.28
662	16-Jul	Buckland Landscapes Limited		144.20	28.84	173.04
663	16-Jul	Eurooffice - Stationery		61.70	12.34	74.04
664	16-Jul	Furniture at Work	JH	193.10	38.62	231.72
665	16-Jul	B Small - Handyman	JH	219.50	0.00	219.50
666	16-Jul	B Small - Handyman	SC	383.00	0.00	383.00
667	16-Jul	Mrs M Smith - Clerk's Salary		987.21	0.00	987.21
668	16-Jul	Mrs M Smith - Expenses		168.52	29.93	198.45
669	16-Jul	HMRC - PAYE to 05 Aug		130.08	0.00	13.08
				<b>2416.71</b>	<b>135.61</b>	<b>2552.32</b>
<b>CHEQUE PAYMENTS - TO BE MADE</b>						
		<b>TOTAL PAYMENTS</b>		<b>4226.51</b>	<b>498.99</b>	<b>4725.50</b>
<b>RECEIPTS</b>						
OL243	15-Jun	Carers Bucks - Regular Booking	SC	33.00	0.00	33.00
OL244	17-Jun	Ballet - Regular Booking May	JH	96.00	0.00	96.00
OL245	19-Jun	Southern Electric - Refund Pavillion	SC	118.70	0.00	118.70
18 12	21-Jun	Private Hire	SC	63.00	0.00	63.00
OL246	25-Jun	Karate - Regular Booking May	SC	315.00	0.00	315.00
OL247	28-Jun	Jazzercise - Regular Booking May	JH	96.00	0.00	96.00
OL248	29-Jun	Zumba -Regular Booking May JH & SC		166.00	0.00	166.00
OL249	02-Jul	HMRC - VAT Refund		4492.10	0.00	4492.10
OL250		1st Bierton Scouts - Regular Hire	SC	534.46	0.00	534.46
OL251		Ballet - Regular Booking June	JH	72.00	0.00	72.00
OL252	10-Jul	Zumba-Regular Booking June JH & SC		260.00	0.00	260.00
18 13 a	11-Jul	AU Under 12s - Regular Booking	SC	40.00	0.00	40.00
18 13 b		KZ Dance - Regular Booking June	JH	48.00	0.00	48.00

18 13 c		Private Hire	JH	60.00	0.00	60.00
18 13 d		Short Mat Bowls June	SC	148.50	0.00	148.50
18 13 e		Table Tennis June	SC	181.00	0.00	181.00
OL253	12-Jul	Bierton Pre-School - Regular Hire	SC	1815.13	0.00	1815.13
OL254	13-Jul	Private Hire	SC	100.00	0.00	100.00
OL255		Private Hire	JH	45.00	0.00	45.00
				<b>8683.89</b>	<b>0.00</b>	<b>8683.89</b>
<b>BALANCES</b>						
		HSBC - Current				13830.53
		HSBC - Deposit				69170.60
						83001.13
		Less Unpresented Cheques				<b>0.00</b>
		Less Payments to be made				<b>2552.32</b>
						<b>80353.88</b>

b) It was agreed that the Parish Council would not give a donation to the Citizens Advice, Aylesbury.

### 17. Outside Organisations

Cllr Cotton had attended the Transport for Buckinghamshire Conference on the 4<sup>th</sup> July. The conference covered various elements of the public satisfaction, or lack of it, with the service provided by Transport for Buckinghamshire. There was also an introduction to the new portal 'Fix My Street, which the County Council is asking for all parish councils to use. Cllr Cotton stated that the conference had been worth attending and proved to be a good networking event.

Cllr Robson had attended a meeting of the North Bucks Parishes Planning Consortium on the 27<sup>th</sup> June and stated that the regular attendees to this Consortium had learnt a lot about the planning process over the years but that it was still very difficult to have an influence on the planning process in practice.

Cllr Robson also attended the first day of the hearing sessions of the Vale of Aylesbury Local Plan 2013-2033 Examination on the 10<sup>th</sup> July. Cllr Robson stated that the Inspector, Mr P W Clark, does seem to be adopting a more positive stance to the plan than last time, but that he was questioning the District Council quite hard and it would seem that a number of recommendations will be put forward for changes to the plan.

### 18. Correspondence, Consultations and Circulars

A list of the correspondence had been circulated before the meeting and noted.

District Councillor Ward and the members of the public left the meeting at 9.30 p.m.

### 19. Confidential Matters

*The Parish Council discussed the parish clerk vacancy under Confidential Matters allowed by the Public Bodies (Admission to Meetings) Act 1960*

### 20. Matters of report

- Gib Lane Community Fund – The closing date for applications will be Monday 12<sup>th</sup> November 2018.
- Signage on Rowsham Road – Christine Urry, Bucks County Council has promised to look at the issue.

### 21. Date of Next Meeting

The date of the next meeting will be Monday 17<sup>th</sup> September 2018 at 7.30 p.m. at the Jubilee Hall

There being no further business the Chairman closed the meeting at 9.40 p.m.