

Bierton with Broughton Parish Council

MINUTES OF PARISH COUNCIL MEETING HELD ON MONDAY 17th SEPTEMBER 2018 at 7.30 p.m.at the Jubilee Hall, Aylesbury Road, Bierton

Present: Cllr. S Cotton in the chair, Cllr G. Sherley, Cllr J Batson, Cllr B. Dewis, Cllr L. Fisher, Cllr M. Grieves, Cllr. B. Robson, Cllr A. Webber, and the Clerks Mrs. M. Smith and Mrs J Payne in attendance.

6 members of the public present

2 Thames Valley Police Neighbourhood team members present – PC Natasha Blake and PCSO Daniel Ludlow.

A minute silence was held in respect of Mr Bill Horne who served as Councillor for Bierton with Broughton Parish Council for 48 years, including the office of Chairman who sadly passed away last month.

Cllr Cotton introduced Mrs Jo Payne as the new Parish Clerk

1. Apologies for Absence County Councillor B. Chapple

2. Declarations of Interest: Both Cllr L Fisher and Cllr G Sherley independently declared an interest in planning applications that neighbour their own properties.

3. Minutes of the Last Meeting

The minutes of the Parish Council meeting held on the 16th July 2018 were discussed, item 14 amended to read “ the parish council decided against being considered for inclusion in the extended service delivery contract” the minutes were then accepted as a true record and duly signed.

4. Public Forum

There were no issues raised by the members of the public.

5. Clerks Report – The Clerk’s report was noted.

Cllr Fisher stated that she had logged six issues with the footpaths within the parish.

The Parish council were advised by a resident that the county council were looking to move the footway by the dairy, Cllr Fisher advised that she will seek further information.

Cllr Robson expressed concern over the new foot way adjoining the bottom of Muddy Lane on Burcott Lane and the fact that it seems to have been cut short, the footway does not meet the end of Muddy Lane entirely and it is felt that it need to either stop at the east or west boundary rather than in the middle.

Cllr Robson stated that a number of highways issues referred to in the last minute were still outstanding, including the adoption of the main roads in Kingsbrook, the weight limit sign outside The Dog House Public house, proposed Richmond road junction with Broughton Lane and the traffic lights near Askeys. Cllr B Robson will write a letter to County Cllr Chapple asking for these points to be addressed.

Cllr Robson also noted that only a few days after the resurfacing of Great Lane an area near the junction to the Aylesbury road had been dug up and a repair made, this seems to have been carried out by Thames Water under an emergency works scheme, however no emergency had been reported to the Parish Council.

Thames Valley Police Update

It was advised by TVP that whilst crime in the parish remains low there are concerns over motor thefts and theft of tools, but these are not specific to the parish but residents are advised to be vigilant. Cllr Cotton raised the issue that a bicycle has been stolen earlier that day in broad day light. Cllr Dewis raised the issue of parked cars blocking and obstructing pavements, TVP advised that they have no power over any parking issues and we are advised to contact Bucks CC who are responsible for the highways – PC Natasha Blake will provide the Parish Council with the relevant contact details. TVP are however responsible for parked cars that are causing obstructions and will deal with them accordingly should the resources be available at the time.

Cllr Fisher thanked TVP for their attendance and support at the open air cinema event.

Cllr Cotton raised the point of reinstating the Community Forum with TVP, this is something that TVP would support and would like to hold and will update the Parish Council.

TVP's attendance at the Bonfire Night on 2nd November to be held at the recreation ground was requested.

6. Planning Applications

The following applications were considered: -

18/01408/APP – The Spinney, 2 Brick Kiln Lane HP22 5EF- First Floor Rear Extension- **No Objections**

18/02495/APP – Land to South of Aston Clinton Road Weston Turville – Erection of 108 dwellings – **Objected** -The Parish Council objected on traffic grounds, with an additional development joining the already congested A41. Cllr Robson will speak at committee if the need arises.

18/02518/APP – Land West of Rowsham Road- Approval of reserved matters pursuant to outline permission – **No Objections**, although the Parish Council commented on on-road parking.

18/02652/ALB – 105 Aylesbury Road HP22 5BT- Demolition and reconstruction of boundary wall- **Support** – as this wall is in need of attention

18/02766/ADP – 8 Bishops Meadow, HP22 5EF- Single Storey Rear Extension – **No Objections**

18/02835/APP – 16 Burcott Lane HP22 5AU – Relocation of boundary fence – **No Objections**

18/03049/APP – 200 Aylesbury Road, HP22 5DT- Single storey rear extension, first floor side and part two storey side extension and associated alterations- **Objected** – The Parish Council objected based on a boundary dispute, inappropriate increase in footprint and the new roof line.

18/03200/APP – 1 White View, Aylesbury HP20 2XB – Single storey front/side extension and conversion of integral garage – **No Objections**

18/01280/APP – The Paddocks, 14 Marshalls Lea, Berton HP22 5AT – erection of replacement building – The Parish Council have queries over the ownership and responsibilities of the access land, it was therefore decided to investigate further , Cllr Robson will then draft a response which will then be circulated to the other Councillors for comments prior to submission.

7. Planning Determinations

The following determinations by AVDC were noted :-

18/01843/APP 57 Great Lane - First Floor Side Extension – **Householder Approval**

18/01880/ALB 105B Aylesbury Road - To re-instate a window to the lounge to its original design and dimensions. To install 2x conservation velux to the main bedroom – **Listed Building Consent**

18/02375/APP 60A Burcott Lane - Single Storey side and rear extensions and woodburning stove – **Householder Approval**

18/02485/APP Five Gables 5 Parsons Lane Berton HP22 5DF- Single storey front and rear extensions – **Householder Approval**

8. Other Planning Matters

a) Kingsbrook

The Parish Council has submitted responses to planning application number 18/01153/ADP including an objection to the proposed movement of the pedestrian crossing from village 2 east to an unspecified location. Cllr Robson will raise this issue at the stake holder meeting being held on

Thursday 20th September. Joe Houston Parks & Green Infrastructure Officer, AVDC has been invited to attend this meeting.

There is also concern that a number of Kingsbrook residents are looking to carry out loft conversions which is against the covenant in their deeds.

b) Bierton Crematorium

It was noted that planning application 18/01957/APP regarding the roof alteration and storage remains outstanding.

9. William Hill Charity and Bierton and Poor Land Charity

The Parish Council has received a letter from the clerk to the Trustees of the William Hill Charity proposing two candidates to be nominated trustees to represent the parish. The Parish Council decided to respectfully decline these nominations as the two proposed candidates are not residents in the parish. Cllr Cotton is to ask two residents of Bierton if they would consider being trustees.

10. Neighbourhood Plan

The Neighbourhood Feedback event is being held on Saturday 29th September between 10-4pm at the Jubilee Hall. The feedback is based on the surveys completed by residents in February 2018.

Cllr Gilpin has resigned as Chairman of the Neighbourhood Plan Steering Group but will remain on the committee. John Fisher has now become the Chairman and Steve Knowles the Vice Chairman.

Cllr Robson advised that the Inspectors Report for the Vale of Aylesbury local plan is to be released soon, however no date confirmed.

11. Events Planning Committee

The outdoor cinema event was well supported and enjoyed by all and has left the potential for further events to be held in the future. Cllr Robson and Cllr Cotton raised the point that some of the advertising was not easily seen and requested this be rectified for future events.

First aiders were present at the event and attended some minor cuts and grazes, however no major issues.

Cllr Robson suggested that the Events Committee be made a sub committee of the Parish Council, this was decided not necessary as the committee already report back to the Parish Council.

12. Community Assets

a) Bierton Sports and Recreation Ground

The hedges to the recreational ground are to be cut in the next couple of weeks. The football pitch has holes in it due to the dry weather causing damage and the handyman has been asked to repair.

b) Jubilee Hall

It was discussed that the Jubilee Hall requires some renovations and updating, and the Parish Council await confirmation of funding from the Griffin Trust.

The Hall Users meeting was held on Monday 10th September and no major issues were raised for either hall.

c) Great Lane Allotments

John Chantrey, Cllr Cotton, Cllr Webber and Mr Tim Sherwood King are hoping to meet with Mr Hobbs to discuss the Great Lane allotments.

13. Burcott Lane

The proposed layby is progressing slowly, this would require funding if it was to go ahead. However we have been advised that this does not qualify for funding from the New Homes Bonus. The Parish Council will investigate other possible funding streams.

Parking of cars near the junction of Burcott Lane and the A418 are causing problems for moving traffic as they are blocking the carriage way. It was suggested that double yellow lines are put in place, the Parish Council have been informed that this can be a lengthy process, potentially taking upto 18 months, this would also need the agreement of a County Councillor. Cllr Cotton will raise this issue with Cllr Chapple and will then be followed up by Cllr Sherley.

Village Carpark

The proposal has been discussed with the owner of the land and has not yet been dismissed. The owner will need to consult with the farmer who currently rents the land and the Parish Council with need to speak to the Highways department of the County Council before any further progress is made. The question was raised if Bierton C of E School would support access into the proposed carpark, It was also noted that the car park would need lighting.

14. Community Governance Review

AVDC have after a meeting offered the following two options:

Option 1 - There are existing proposals to create new wards of Bierton with Broughton Parish Council for Kingsbrook and Broughton (Hamlet). This would mean that these areas would have separate representation on the Parish Council, with councillors elected to specifically act for these areas for the next four years. This option would allow for councillors representing Kingsbrook to develop their skills and experience as part of an established Parish Council. It would also allow for the individual character, infrastructure and local issues affecting Kingsbrook to develop more fully, ahead of the creation of a new Parish, likely to be in 2023.

Option 2 - The alternative is to create a new Parish Council for Kingsbrook and Parish Meeting for Broughton, ready for May 2019. A new Council for Kingsbrook would focus on matters relating solely to Kingsbrook, but would need to have at least 5 councillors who were willing to be nominated for election and to attend regular meetings. A Council Tax precept would also need to be agreed in order to raise revenue, so that a new Parish Council could fund activities, pay for insurance and employ a clerk. Broughton would cease to be part of a Parish and become a Parish Meeting – this would mean it has local meetings, but no parish councillors from May 2019.

These options were included in a letter from Peter Brown Electoral Services Manager for AVDC to the residents of Broughton and Kingsbrook. The members of public present at the meeting who are residents of Kingsbrook stated they had not received this letter, Cllr Robson will contact Peter Brown to seek clarification on which residents this letter was sent to.

The residents of Broughton met with Cllr Batson to discuss the options, there was a very good turnout and an overwhelming vote for option 2, to create the Parish Council of Broughton Hamlet. Broughton residents are however to support option 1 until option 2 is feasible.

Cllr Batson will find out when the Community Government Review will be held.

Cllr Robson informed us that the Meadow Way Playing field and Play area is within our Parish, although maintained by Aylesbury Town Council.

15. Administrative Matters

- a) Meeting Dates for 2019 were agreed.

Monday 21st January 2019
 Monday 18th February 2019
 Monday 18th March 2019
 Monday 15th April 2019
 Monday 13th May 2019
 Monday 17th June 2019
 Monday 15th July 2019
 August – no meeting
 Monday 16th September 2019
 Monday 21st October 2019
 Monday 18th November 2019
 December – no meeting

- b) Proposals of the financial year for 2019/2020 were discussed. It was suggested by Cllr Cotton that street lighting should be replaced in Rowsham Road. Also the application of yellow lines at the Burcott Lane and A418 junction be allowed for. The budget and expenditure for the Jubilee Hall requires further discussion. Replacement Cricket nets were also discussed but it was decided to apply for a grant from the Gib Lane Solar Fund for this.

The status of the precept for Kingsbrook was discussed, as many of the community facilities will be looked after by a management company rather than the Parish Council, it was suggested by the Kingsbrook residents that the precept from them should be paid over to the management company and spent on local facilities. The Parish Council will need to look into the legality of paying money to a management company.

- c) Remembrance Sunday Wreath – The Parish Clerk will order a wreath from the Royal British Legion and it was agreed a donation will be made the same as last year of £100 . Cllr Cotton suggested Cllr Robson lay the Remembrance Sunday Wreath – Cllr Robson will confirm at next months meeting.

16. Finance

- a) The following receipts and payments were approved: -

RECEIPTS AND PAYMENTS - MONTH 5&6				17/09/2018		
VCHR	DATE			NET	VAT	TOTAL
DIRECT DEBIT PAYMENTS						
670	17-Jul	NEST Pension Contributions - July		45.84	0.00	45.84
671	26-Jul	Castle Water	SC	65.13	0.00	65.13
677	03-Aug	AVDC - Rubbish Collection	SC	249.80	0.00	249.80
678	04-Aug	AVDC - Rubbish Collection	JH	63.40	0.00	63.40
679	06-Aug	Public Works Loan Board		1392.74	0.00	1392.74
681	13-Aug	Eon - Street Lights		304.65	60.93	365.58
682	13-Aug	XLN Telecom	JH	18.95	3.79	22.74
683	15-Aug	E-on Electricity - Final	JH	66.13	3.30	69.43
684	20-Aug	E-on Gas- Final	JH	126.90	18.77	145.67
706	23-Aug	NEST Pension Contributions - August		40.88	0.00	40.88
707	28-Aug	Castle Water	SC	65.13	0.00	65.13
708	11-Sep	E-on - Street Lights		304.65	60.93	365.58
709	12-Sep	XLN Telecom	JH	0.99	0.20	1.19

				2745.19	147.92	2893.11
ONLINE PAYMENTS - ALREADY PAID						
672	17-Jul	AVDC - Installation of Dog Bin	JH	467.10	93.42	560.52
673	03-Aug	Aylesbury Mains - Street Light Repairs		100.20	20.04	120.24
674	03-Aug	Done & Dusted		340.00	0.00	340.00
675	03-Aug	Parish Online		150.00	30.00	180.00
676	03-Aug	Sandys Plumbing Ltd - Drain CCTV Survey		195.00	39.00	234.00
680	12-Aug	CU Lighting Ltd		7068.20	1413.64	8481.84
685	21-Aug	Action Heating Ltd	JH	180.00	36.00	216.00
686	21-Aug	Action Heating Ltd		88.00	17.60	105.60
687	21-Aug	BMKALC		153.28		153.28
688	21-Aug	Buckland Landscapes Limited		144.20	28.84	173.04
689	21-Aug	John A McBrien		1870.00	374.00	2244.00
690	21-Aug	Fenland Leisure		193.00	38.60	231.60
691	21-Aug	B Small - Handyman	JH	226.00	0.00	226.00
692	21-Aug	B Small - Handyman	SC	441.50	0.00	441.50
693	21-Aug	Mrs M Smith - Clerk's Salary		913.29	0.00	913.29
694	21-Aug	Mrs M Smith - Expenses		18.34	1.87	20.21
695	21-Aug	HMRC - PAYE to 05 Sept		78.39	0.00	78.39
696	22-Aug	UK Power Networks		767.00	153.40	920.40
697	24-Aug	NBPPC - Annual Subscription		20.00	0.00	20.00
698	24-Aug	Lead for Projector		4.99	0.00	4.99
699	07-Sep	Victoria Wilson - Outside Cinema		300.00	0.00	300.00
700	12-Sep	Currys - Laptop		340.83	68.16	408.99
701	12-Sep	Land Registry Charges		24.00	0.00	24.00
702	12-Sep	Done & Dusted		272.00	0.00	272.00
703	12-Sep	AVDC - TENS licence (Outdoor Cinema event)		21.00	0.00	21.00
704	12-Sep	Signum Signs		220.00	44.00	264.00
705	13-Sep	Castle Water	JH	419.36	0.00	419.36
				15015.68	2358.57	17374.25
ONLINE PAYMENTS - TO BE PAID						
710	17-Sep	Buckland Landscapes Limited		249.20	49.84	299.04
711	17-Sep	Lock & Key Centre		30.30	6.06	36.36
712	17-Sep	Rialtas Buisness Solutions (Accounting software)		119.00	23.80	142.80
713	17-Sep	B Small - Handyman	JH	665.92	11.18	677.10
714	17-Sep	B Small - Handyman	SC	572.01	13.50	585.51
715	17-Sep	B Small - Handyman (Pond)		808.03	83.60	891.63
716	17-Sep	Mrs M Smith - Clerk's Salary		972.30	0.00	972.30
717	17-Sep	Mrs M Smith - Expenses		25.77	1.19	26.96
718	17-Sep	HMRC - PAYE to 05 Oct		119.87	0.00	119.87
				3562.40	189.17	3751.57
		TOTAL PAYMENTS		21323.27	2695.66	24018.93
RECEIPTS						

OL256	17-Jul	S Sylvester - Christening 23 Sept	SC	80.00	0.00	80.00
OL257	20-Jul	ACTS - Village Diary		15.00	0.00	15.00
OL258	23-Jul	Lucy Martin - Regular Booking	SC	140.00	0.00	140.00
OL259	24-Jul	Karate - Regular Booking June	SC	280.00	0.00	280.00
OL260	27-Jul	FC Bierton - Village Diary		15.00	0.00	15.00
OL261	29-Jul	Aylesbury Utd Girls	SC	50.00	0.00	50.00
18 14 a	03-Aug	J Scammell-Private Hire	SC	65.00	0.00	65.00
18 14 b		BMKALC - Refund		304.20	0.00	304.20
18 15 a		Chris Haes - SMB July	SC	122.10	0.00	122.10
18 15 b		Bob Sargeant - TT July	SC	201.00	0.00	201.00
OL262	04-Aug	Sports Factor - Regular Booking	SC	1188.00	0.00	1188.00
OL263	04-Aug	Aylesbury Canine Training June&July	JH	486.00	0.00	486.00
OL264	05-Aug	Ballet - Regular Booking July	JH	72.00	0.00	72.00
OL265	08-Aug	Carers Bucks - Regular Booking	SC	50.00	0.00	50.00
OL266	13-Aug	Kettlecise - Reg Booking June & July	JH	216.00	0.00	216.00
OL267	15-Aug	Karate - Regular Booking July	SC	280.00	0.00	280.00
OL268	20-Aug	Zumba Reg Booking July	JH	96.00	0.00	96.00
OL269	21-Aug	J E King - Village Diary		15.00	0.00	15.00
OL270	22-Aug	Zumba - Regular Booking July	SC	175.00	0.00	175.00
OL271	22-Aug	Football Mania	SC	330.00	0.00	330.00
OL272	04-Sep	Aylesbury Canine Training August	JH	270.00	0.00	270.00
18 16 a	11-Sep	Private Hire 22nd Oct	JH	90.00	0.00	90.00
18 16 b		Private Hire 27th Oct	JH	45.00	0.00	45.00
18 16 c		Private Hire 24th Nov	JH	60.00	0.00	60.00
18 16 d		Outdoor Cinema		177.00	0.00	177.00
OL273	12-Sep	Private Hire - Jubilee Hall	JH	45.00	0.00	45.00
OL274	13-Sep	Outdoor Cinema Tickets		664.77	0.00	664.77
OL275	14-Sep	Kettlercise - Regular Booking August	JH	96.00	0.00	96.00
OL276	14-Sep	Jazzercise - Regular Booking July & August	JH	216.00	0.00	216.00
OL277	14-Sep	FC Bierton - Regular Booking July & August	SC	150.00	0.00	150.00
				5994.07	0.00	5994.07
BALANCES						
	15-Sep	HSBC - Current				7004.92
	15-Sep	HSBC - Deposit				59179.29
						66184.21
		Less Unpresented Cheques				0.00
		Less Payments to be made				3751.57
						62432.64

- b) Parish Council Bank Account – The Parish Council resolved that the signatories to the bank account will be Parish Clerk Jo Payne, Cllr Cotton, Cllr Robson, Cllr Sherley and Cllr Dewis. The Parish Clerk will arrange with the signatories a convenient time to sign the new mandate. *The Parish Council also resolved to give the Parish Clerk authority to act on behalf of the council in any dealings with the bank relating to electronic services and other banking.*

17. Outside Organisations

North Bucks Parishes Planning Consortium is arranging a meeting with Cllr Peter Strachan AVDC Cabinet Member for Planning and Enforcement and Cllr Robson plans to attend.

18. Correspondence, Consultations and Circulars

The list of correspondence received during the month had been circulated to the Councillors prior to the meeting and the following responses noted;

A proposed clothing recycling bank at the Sports Centre and Recreation Ground was rejected based on the entrance barrier causing problems for the recycling vehicles and the additional vehicles this facility would bring to an already busy carpark at peak times.

Cllr Batson suggested that proof of residency be asked for at the Aston Clinton Recycling Centre due to concerns that the facility is being used by many people out of the county.

Cllr Robson will be attending the BMKALC AGM on 9th November 2018

The Parish Council has received an invitation to the Town Mayors Remembrance Service, unfortunately the Parish Council do not have a representative that can attend.

19. Appointment of the Parish Clerk and Responsible Finance Officer

The Parish Council agreed to the appointment of Mrs Jo Payne as the Parish Clerk.

20. Matters of report

Cllr Fisher has uploaded some local walking routes on the website.

Cllr Batson raised the question of responsibility over the ditches located in Broughton – it was confirmed that the landowners are responsible.

Cllr Batson advised that there are frequent delivery drivers entering Ivy Lane in Broughton to gain access to Kingsbrook as the sat navs they are using show access. It was decided that the Parish Council would erect a “No Through Road” traffic sign. It was also decided to implement this at Rowsham Road also.

21. Date of Next Meeting

The date of the next meeting will be Monday 15th October 2018 at the Jubilee Hall

There being no further business the Chairman closed the meeting at 10.05 p.m.