

Bierton with Broughton Parish Council

MINUTES OF PARISH COUNCIL MEETING HELD ON Monday 15th October 2018 at 7.30 p.m.at the Jubilee Hall, Aylesbury Road, Bierton

Present: Cllr. S Cotton in the chair, Cllr G. Sherley, Cllr B. Dewis, Cllr L. Fisher, Cllr J. Gilpin, Cllr. B. Robson, County Councillor B Chapple and the Clerk Mrs J Payne in attendance.

5 Parishioners present

Thanks were given to Margret Smith for her hard work over the last 8 years in her role as Parish Clerk.

1. Apologies for Absence

District Councillor Julie Ward, Cllr A.Webber, Cllr M.Grieves

2. Declarations of Interest

Cllr G.Sherley declared an interest in a planning application neighbouring his property.

3. Minutes of the Last Meeting

The minutes of the Parish Council meeting held on the Monday 17th September were accepted as a true record and duly signed.

4. Public Forum

The wish to clarify the Events Committee and Parish Councils responsibilities were raised, it was decided that a Social Activities Working Group be formed to manage and run any future events on behalf of the Parish Council. The Parish Council will be represented on the group by Cllr Fisher and Cllr Grieves.

A member of the public raised the issue of the broken and damaged road surface at the end of Muddy Lane which is now a large puddle and the continuation of the footway from opposite the dairy to join the existing footway along Burcott Lane. County Cllr Chapple advised that he has asked for the continuation of the footway to be carried out and has been passed to Highways. County Cllr Chapple will contact Rob Anderson from Transport for Bucks in relation to the damaged road surface at the point Muddy Lane and Burcott Lane meet.

The Kingsbrook Advisory team requested a change in the order of Agenda to highlight any Kingsbrook issues to release them from the meeting earlier to enable further Kingsbrook discussions. It was discussed and agreed to place Kingsbrook matters at point 8 of the agenda until May 2019.

5. Clerks Report – The Clerk's report was noted.

Cllr Robson advised that Mr Mark Shaw, Head of Transport for Bucks will investigate who is responsible for the Great Lane emergency repair work at the junction of Great Lane and Aylesbury Road, just two days after the planned resurfacing as the repair is starting to fail.

6. Planning Applications

The following applications were considered: -

18/03251/APP – 2 Beech Close, Bierton – Single Storey Rear and Side Extensions – **No Objections**

18/03049/APP – 200 Aylesbury Road, HP22 5DT- Single storey rear extension, first floor side and part two storey side extension and associated alterations – AMENDED

APPLICATION reducing the height and scale of the proposal. **Objects** – The Parish Council

continue to object based on the inappropriate size and not in keeping with its surroundings or views within the conservation area

Cllr Sherley temporarily left the meeting whilst the Parish Council discussed this application.

7. Planning Determinations

The following determinations by AVDC were noted: -

18/01408/APP – The Spinney, 2 Brick Kiln Lane HP22 5EF- First Floor Rear Extension - Refused

18/02766/ADP – 8 Bishops Meadow, HP22 5EF- Single Storey Rear Extension – Approved

8. Other Planning Matters

18/01957/APP | Variation of Condition 1 (Approved Drawing Numbers) of application ref: 14/A1125/NON which amended planning permission ref: 14/01125/APP for the erection of a single chapel crematorium within a single-storey building, with associated cortege facilities, private and remembrance gardens (including a small remembrance chapel within the gardens), parking facilities, service areas, off site highway enhancements and appropriate drainage and services infrastructure. Proposed material amendments to the approved drawings include revisions to the roof profile, reduction in storage and floral tribute areas, and flue location. | Land Off Cane End Lane Berton Buckinghamshire – **Objection withdrawn based on the Case Officer report.**

18/00533/APP Appeal Ref: 18/00061/REF Badricks Farm 94 Aylesbury Road Berton Buckinghamshire HP22 5DL Proposal: Erection of new detached dwelling with integral garage - **Objects**

18/02997/ACL- 17 Marsworth Drive Broughton HP22 7BG Application for a Lawful Development Certificate for a proposed window to the gable - south side of the property. – The Parish Council feel a Lawful Development Certificate is not sufficient for this application as the property is not yet built, The Parish Council will seek further advice and clarification.

9. William Hill Charity and Berton Poor Land Charity

Two Berton residents have accepted and agreed to be Trustees of the Berton Poor Land Charity.

Trustees for the William Hill Charity are still being discussed.

10. Neighbourhood Plan

The feedback event held in September was well supported with many positive comments. The Neighbourhood Plan will now start to be written which is anticipated to take until Spring 2019.

The Neighbourhood Plan will be considered when the Parish Council set the next Budget to ensure continued financial support. It was agreed that the Parish Council would buy a drink in way of a thanks to its volunteers.

11. Devolution Presentation

Cllr Cotton plans to attend the drop-in session on 18th October 2018 and will report back at next meeting.

12. Community Assets

- a) Berton Sports and Recreation Ground
More holes have appeared in the football pitch, Flies have been reported in the Sports Centre by some of the users – Brian Small will attend to both matters.
- b) Jubilee Hall
The Jubilee Hall continues to take many bookings.
- c) Great Lane Allotments
A meeting is still trying to be arranged between the Parish Council and the owner to further discuss.

13. Administrative Matters

- a) It was put forward to add the following items into the Parish Councils Budget for 2019/2020
1. The Neighbourhood Plan
 2. Broadband expenses
 3. Revised amount for the Clerks phone
 4. Parish Online
 5. Training requirements for Clerk and new Councillors
 6. Replacement of Street Lights
 7. Election Expenses
 8. The running costs of the Jubilee Hall
- b) Cllr Cotton will lay the Remembrance wreath if available, she will check service times and confirm.
- c) GDPR - Cllr Gilpin and Cllr Grieves were unable to attend the GDPR meeting. Cllr Gilpin advised that BALC strongly recommend all Councillors have a separate email address for council business, this was discussed and it was decided to continue using their existing email addresses.

A shredder will be purchased for use of the new Clerk.

14. Finance :

a) The following receipts and payments were approved :-

RECEIPTS AND PAYMENTS - MONTH 7 15/10/2018						
VCHR	DATE			NET	VAT	TOTAL
DIRECT DEBIT PAYMENTS						
719	17-Sep	SSE Southern Electric - Pavilion		32.35	1.61	33.96
720	17-Sep	SSE Gas - Sports Centre	SC	86.87	4.34	91.21
721	17-Sep	SSE Southern Electric - Sports Centre	SC	313.87	15.69	329.56
722	26-Sep	EE - First Payment Mobile Phone		38.27	7.65	45.92
723	26-Sep	Castle Water - Monthly Payment	SC	65.13	0.00	65.13
724	28-Sep	NEST Pension		40.88	0.00	40.88
725	05-Oct	SSE Gas	SC	16.02	0.80	16.82
726	12-Oct	E On - Street lighting		294.82	58.96	353.78
727	12-Oct	XLN Telecom - Broadband	JH	23.82	4.76	28.58
728	12-Oct	XLN Telecom - Broadband first payment	SC	84.38	16.88	101.26
				996.41	110.69	1107.10
ONLINE PAYMENTS - ALREADY PAID						
729	21-Sep	TW Services - Replacement Lighting	SC	1651.66	0.00	1651.66
730	21-Sep	Sandys Plumbing Ltd - Drains	JH	1795.00	359.00	2154.00
731	21-Sep	PKF Littlejohn LLP		300.00	60.00	360.00
732	25-Sep	Came and Company - Insurance addition	JH	110.65	0.00	110.65
733	05-Oct	Misc Expenses re Neighbourhood Plan		90.45	16.39	106.84
734	12-Oct	Done & Dusted Commercial	SC	340.00		340.00
735	12-Oct	Mrs J Payne - Clerks Salary		539.91		539.91
736	12-Oct	Mrs J Payne Expenses		117.54	18.51	136.05
				4945.21	453.90	5399.11

CHEQUE PAYMENTS						
737	15-Oct	Royal British Legion Poppy Appeal		100.00		100.00
				100.00	0.00	100.00
ONLINE PAYMENTS - TO BE PAID						
738	15-Oct	Buckland Landscapes Limited Line Marking		70.00	14.00	84.00
739	15-Oct	Fluent - Annual Web Package		120.00	24.00	144.00
740	15-Oct	Jennifer Lambert Associates Ltd Neighbourhood Plan		500.00	100.00	600.00
741	15-Oct	NBB Recycled Furniture - Bench for well		590.00	118.00	708.00
742	15-Oct	B Small - Handyman	JH	232.50		232.50
743	15-Oct	B Small - Handyman	SC	307.58	0.51	308.09
744	15-Oct	Mrs M Smith - Clerk's Salary		1339.56		1339.56
745	15-Oct	Mrs M Smith - Expenses		5.97	1.19	7.16
746	15-Oct	HMRC - PAYE to 05 Oct		578.20		578.20
747	26-Oct	Mrs J Payne - Clerks Salary		886.88		886.88
				4630.69	257.70	4888.39
TOTAL PAYMENTS				10676.27	822.29	11498.56
RECEIPTS						
18 17 a	28-Sep	Bierton Table Tennis	SC	191.10		
18 17 b		Private Hire 25th Nov	JH	45.00		
18 17 c		VD St James		15.00		
18 17 d		Private Hire 8th Dec	SC	80.00		
OL278	22-Sep	Karate - Regular Booking August	SC	280.00		
OL279	25-Sep	AVDC - Precept		18800.00		
OL280	28-Sep	Private Hire - 2nd December	SC	33.00		
OL281	30-Sep	Ballet - Regular Booking Sept	JH	96.00		
OL282	01-Oct	1st Bierton Scout Group- Regular Hire	SC	534.46		
OL283	01-Oct	A Smith - Wingrave Playgroup	JH	24.00		
OL284	02-Oct	Zumba - Regular Booking Aug	SC	35.00		
OL285	02-Oct	M Howard		80.00		
OL286	03-Oct	ACTS - Regular Booking Sept	JH	270.00		
OL287	08-Oct	Private Hire - 1st Dec	JH	60.00		
OL288	10-Oct	Zumba - Reg Booking August	JH	48.00		
OL289	11-Oct	Jazzercise - Reg Booking Sept	JH	120.00		
OL290	11-Oct	Kettlercise - Reg Booking Sept	JH	96.00		
OL291	12-Oct	Carers Bucks - Regular Booking	SC	66.00		
				20873.56		
BALANCES						
	12-Oct	HSBC - Current		23616.74		
	12-Oct	HSBC - Deposit		53188.19		

			76804.93
		Less Unpresented Cheques	100.00
		Less Payments to be made	4888.39
			71816.54

15. Outside Organisations

Cllr Gilpin attended the Parish Liaison Meeting held by Bucks County Council and advised of restrictions and closures to some of the refuse centres in Bucks.

Cllr Gilpin also advised that Dog Bins will now be collected by AVDC in vehicles that are used to collect the household waste, and not specialist teams.

BALC AGM is being held on 9th November, Cllrs Robson will be attending.

16. Correspondence, Consultations and Circulars

Correspondence was agreed as circulated, no outstanding matters requiring response

17. Matters of report

Cllr Sherley asked for clarification on his position with regard to the planning application for 200 Aylesbury Road. It was confirmed that Cllr Sherley can express his views and opinions but not partake in decision making relating to this application. Cllr Robson informed Cllr Sherley that the Parish Council had decided to object to the amended application.

Cllr Fisher advised that the Social Activities Working Group Plan to run the following events;

1. Running Event
2. Carol Fest
3. Indoor Cinema
4. Brain of Berton
5. School Fete/Summer Celebration
6. Gate to Garden

Cllr Fisher advised that she has applied to a School Governor – this was supported by the Parish Council.

Cllr Cotton asked Councillors not to retain too much unnecessary correspondence. Anything relevant eg minutes etc is kept by the Clerk.

18. Date of Next Meeting

The date of the next meeting will be Monday 19th November 2018 at 19.30 at the Jubilee Hall

There being no further business the Chairman closed the meeting at 21.25 Hours