

Bierton with Broughton Parish Council

MINUTES OF PARISH COUNCIL MEETING HELD ON Monday 18th March 2019 at 19.30 Hours at the Jubilee Hall, Aylesbury Road, Bierton

Present: Cllr S Cotton in the chair, Cllr G Sherley, Cllr A Webber, Cllr B. Dewis, Cllr. B. Robson, Cllr L Fisher, Cllr M Grieves, Cllr J Gilpin, District Cllr Julie Ward and the Clerk Jo Payne.

9 Parishioners present

1. Apologies for Absence

Cllr J Batson

2. Declarations of Interest

None.

3. Minutes of the Last Meeting

The minutes of the Parish Council meeting held on the Monday 18th February 2018 were accepted as a true record and duly signed.

4. Public Forum

A member of the public enquired about the increased contribution to the Parish Council on their council tax bill compared with previous years, a full explanation was given by the Parish Council as to why the Precept had been increased.

A member of the public enquired about the need for the new pedestrian crossing that is currently being replaced, it was explained that the previous crossing was in need of updating and this was being undertaken by Bucks County Council.

A member of the public enquired about the Kingsbrook Community Centre, it was advised that this would be discussed under point 10 of the agenda; Kingsbrook.

A member of the public enquired about the proposed work that is due to be carried out on the Kingsbrook/Stocklake junction, the Parish Council were unable to confirm the exact plans as they are not known to the Parish Council at this time but it is believed the planned work is to improve the safety of the junction and the right turn into stocklake, however this is unconfirmed.

There were no further points raised and the public forum was closed.

5. Clerks Report – The Clerk's report was noted.

6. Planning Applications

The following applications were considered: -

19/00509/APP - 57 Aylesbury Road Bierton Buckinghamshire HP22 5BS Single storey rear extension –
No Comments

19/00709/APP - 1 Broughton Crossing Bierton Buckinghamshire HP22 5AR Removal of garage door and infill with rendered wall, door and window to match existing. **No objections, however comments over parking concerns are to be made.**

19/00918/APP - Burcott Lodge Farm Burcott Lane Bierton Buckinghamshire HP22 5AS Change of use of part building from class B1 use to class D2 leisure use (personal trainer and rehabilitation studio) for the duration of the occupancy of the tenant. **No objections, however comments over parking concerns are to be made.**

7.Planning Determinations

The following planning determinations were noted;

19/00035/APP 6 Burcott Close Bierton Buckinghamshire HP22 5DH Part conversion of garage and extension to residential footprint under the existing underpass **Householder Approved**

19/00093/APP 49 Great Lane Bierton Buckinghamshire HP22 5DE Two storey side and rear extension - Status: **Householder Approved**

18/04064/APP Land East of Gib Lane, Bierton, Buckinghamshire – Storage Container Status: **Approved**

8. Other Planning Matters

17/03316/APP Land To West Of Gib Lane Bierton Buckinghamshire Erection of 95 dwellings including access, landscaping and associated infrastructure – The planning Inspector has now visited the site and await the outcome of the appeal.

19/00234/APP 17 Marsworth Drive, Broughton, Buckinghamshire – Retrospective dwelling house as constructed – No further update at this time.

18/01617/APP Pumping Station, Douglas Road, Aylesbury – Demolition of redundant pump station building and erection of one dwelling – No further update at this time.

9. Preschool Garden

A presentation of the proposed changes was given to the Parish Council by the Bierton Preschool Chairperson.

The proposed changes include the erection of a 2m high green metal fence complete with lockable gate, the installation of Playturf (artificial grass) and Wetpour (rubberised tarmac) and selection of fixed play equipment and the erection of a new storage shed. The proposed changes would also include a slight increase to the garden size, the new garden would coincide with the building line of the sports centre.

It was noted that if there were ever any plans to extend or redevelop the sports centre building then significant changes to the preschool garden would need to be made, however presently there are no such plans.

The Parish Council have requested that the Preschool confirm the liability of the garden area outside of the preschool hours. The Parish Council have requested that the manhole cover that is located within the proposed area is not covered or relocated.

It has also been requested that a sign be erected on the fencing/gate advising that the garden is private and for use of the preschool only.

It was noted that the proposed fencing will be fitted with small spikes, providing this meets all safety requirements the Parish Council agree and support the redevelopment of the Preschool Garden. The Parish Council await the requested information from the Preschool.

10. Kingsbrook

The Parish Council have been approached by some Kingsbrook residents about the formation of a Kingsbrook Parish Council. Kingsbrook wish to have their own Parish Council at the elections due in May 2020, rather than to become a ward of Bierton with Broughton Parish Council as currently agreed and set out by the recent Community Governance Review.

A lengthy discussion took place and it was agreed that the Parish Council would support Kingsbrook in its decision provided enough support can be demonstrated by the residents of Kingsbrook for its creation. It was agreed that the Clerk would investigate the process further.

At a recent meeting between Barratts and the Parish Council the Parish Council were asked if it would consider taking on the running and management of the community centre, however since this

meeting and before the Parish Council could make a formal decision Barratts have since appointed a successful interested party. It was then discussed and agreed that the Parish Council would not have wished to have managed the community centre.

11. Broughton Lane

The removal of extensive hedgerow and vegetation along Broughton Lane in relation to the development of the Aston Clinton former MDA site was discussed, Cllr Robson has written on behalf of the Parish Council to the planning department along with Bucks County Council Highways Development Management Team seeking clarification regarding the compliancy of the removal of such extensive hedgerow, clarification has also been requested in relation to the compliance of the Construction Traffic Management Plan. No response has yet been received.

12. Bierton Village Signs

A Bierton Village sign has been damaged and is need of replacement, it has been suggested by Bucks County Council that all signs entering the village are replaced at the same time. Bucks County Council will assist with the funding of the replacement signs. The Clerk will circulate some examples of other village signs for the Parish Council to decide on.

13. Jubilee Hall Letter Box and Village Notice Boards

The installation of a letter box at the Jubilee Hall was discussed, it was also discussed that the address of the Jubilee Hall would become the Parish Councils main address instead of the Clerks home address, both points were agreed.

The locations and current positions of the village notice boards were discussed. It was agreed to relocate the notice board which is currently on the wall close to Badricks Farm to outside the Jubilee Hall, this would become the Parish Councils main noticeboard. It was agreed that the remaining notice boards would permanently display the dates of the Parish Council Meetings throughout the year along with information of where to find the agendas and minutes for the Parish Council meetings, with the exception of the Broughton notice board which will continue to have the agenda posted due to its location.

14. Village Carpark Working Group

A pre planning application has been made to AVDC.

Cllr Fisher and Cllr Cotton are to meet with a representative from Bucks County Council to further discuss options.

The Parish Council will be advised of any further updates when received.

15. Bierton Events Group

The quiz night held at the beginning of March was well attended and supported and gained positive feedback. £315.00 was raised for the Macular Society.

The next event to be held will be "Festival of Bierton" and will be on 15th June 12-3pm. The events group will work alongside the Church, Bierton CofE School and Bierton Preschool to deliver the day which will also be a celebration of 100 years of the recreation ground.

There will be a Gate to Front door event held on the 29th June which has received publicity from the Bucks Herald and Mix 96 and is open to all.

The events group also hope to hold a running event and indoor cinema later in the year.

16. Neighbourhood Plan

Representatives from the Neighbourhood Plan working group are meeting with AVDC later this week to further discuss the plan.

The Policies and Papers are nearing completion and the neighbourhood plan working group are working towards presenting the plan to the Parish Council for approval.
It was discussed that the Neighbourhood Plan Referendum could take place at the May 2020 elections, District Cllr Ward suggested that it be held before this if the Neighbourhood Plan is ready.

17. Community Assets

a) Bierton Sports Centre & Recreation Ground

A local resident has informed the Parish Council that there is a tree overhanging his property which requires attention along with some further clearance of the ditches. The Parish Council have received a quotation for this work and agreed for this work to be carried out.

A user of the Sports Centre has left a large quantity of adhesive tape on the floor, resulting in complaints from other users and extra cleaning. It was agreed to pass this additional cleaning cost to the hall user responsible.

The condition of the football pitch will be assessed by the landscape contractor sometime in the next month, a quote will then be provided for any remedial work.

The ROSPA inspection of the Playground is due to be carried out in May and was agreed.

b) Jubilee Hall

The new boiler has been installed.

18. Administrative Matters

The Clerk has sought advice from the Chairman & National Forum Rep of the SLCC Keith Gray regarding the making of online payments by the Clerk. The Parish Council are in full agreement to allow the Clerk acting as the Responsible Financial Officer to make any necessary payments including that of the Clerks salary. The Parish Council will continue to approve payments both current and retrospective at the parish council meetings along with the approval of the monthly bank statements. This point will be included in the Financial Standing Orders when next updated.

It was noted that the Parish Council had requested the precept amount of £47,500 from AVDC.

Cllr Sherley presented the proposed budget to the Parish Council. The budget was discussed and approved.

The Parish Council agreed to support the Clerk in any Training requirements and agreed that the Clerk was permitted to book any required training courses with the Chairmans consent.

It was noted that the Parish Council agreed for the Clerk to be assisted by Rialtus to process the end of year finances and agreed to quotation provided.

19. Finance

The following payments and receipts were approved;

RECEIPTS AND PAYMENTS - MONTH 12 15/03/2019						
VCHR	DATE			NET	VAT	TOTAL
DIRECT DEBIT PAYMENTS						
861	20-Feb	Nest Pension				38.68
862	20-Feb	SGP (CNG) Gas	SC	247.64	49.53	297.17
863	20-Feb	AVDC Waste	SC			86.40
864	20-Feb	AVDC Waste	JH			23.20
865	25-Feb	EE Mobile		29.00	5.80	34.80
866	26-Feb	Castle Water	SC			65.13
867	11-Mar	EON (Electricity street lighting)				405.25
868	11-Mar	SSE (GAS)	JH	339.70	16.98	356.68
869	12-Mar	XLN Broadband	JH	22.90	4.58	27.48
870	12-Mar	XLN Broadband	SC	22.90	4.58	27.48
				662.14	81.47	1362.27
ONLINE PAYMENTS - ALREADY PAID						
871	15-Mar	Done & Dusted	SC	272.00		272.00
872	15-Mar	Jennifer Lampert Associates	NP	1025.00	205.00	1230.00
873	15-Mar	Buckland Landscapes	SC	144.20	28.84	173.04
874	15-Mar	B Small - Handyman	SC	283.98		283.98
875	15-Mar	B Small - Handyman	JH	233.11		233.11
876	15-Mar	D M Elliot (Book for NP)	NP	29.95		29.95
				1988.24	233.84	2222.08
ONLINE PAYMENTS - TO BE PAID						
877	29-Mar	HMRC 06 Mar - 05 Apr)				45.73
878	29-Mar	Mrs J Payne - Clerk Salary				886.88
				0.00	0.00	932.61
		TOTAL PAYMENTS		2650.38	315.31	4516.96
RECEIPTS						
OL365	17-Feb	Jazzercise -Regular Booking January	JH	96.00		
OL366	18-Feb	Zumba - Regular Booking January	JHSC	230.00		
OL367	19-Feb	Private Hire	JH	45.00		
OL368	10-Jan	Sports Factor - Regular Booking	SC	350.00		
OL369	25-Feb	Private Hire	JH	47.00		
OL370	27-Feb	Aylesbury Canine - Regular Booking Feb	JH	216.00		
OL371	05-Mar	QUIZ Guessers	BEG	50.00		
OL372	06-Mar	Ballet - Regular Booking Feb	JH	72.00		
OL373	08-Mar	Jazzercise - Regular Booking Feb	JH	96.00		
OL374	09-Mar	Zumba - Regular Booking Feb	SC	140.00		
OL375	09-Mar	Zumba - Regular Booking Feb	JH	72.00		
OL376	10-Mar	FC Bierton - Regular Booking Feb	SC	110.00		
OL377	12-Mar	Karate - Regular Hire Feb	SC	280.00		
OL378	12-Mar	Kettlercise - Regular Booking Feb	JH	192.00		
OL379	12-Mar	Private Hire	SC	60.00		
OL380	14-Mar	Crafty Cuppa - Regular Hire	JH	72.00		
				2128.00	0.00	0.00
BALANCES						
		HSBC - Current				13592.17
		HSBC - Deposit				53231.98
						66824.15
		Less Unpresented Cheques				0.00
		Less Payments to be made				932.61
						65891.54

RECEIPTS AND PAYMENTS - MONTH 11 15/02/2019						
VCHR	DATE			NET	VAT	TOTAL
DIRECT DEBIT PAYMENTS						
837	21-Jan	CNG Ltd (Gas)	SC	203.13	40.63	243.76
838	21-Jan	AVDC Waste		55.40	0.00	55.40
839	21-Jan	AVDC Waste		249.80	0.00	249.80
840	23-Jan	Nest Pension		40.09	0.00	40.09
841	23-Jan	EE Mobile		31.95	6.39	38.34
842	28-Jan	Castle Water	SC	65.13	0.00	65.13
843	11-Feb	E-ON Electricity		329.22	65.84	395.06
844	12-Feb	XLN Broadband	SC	22.90	4.58	27.48
845	12-Feb	XLN Broadband	JH	22.90	4.58	27.48
846	04-Feb	HMRC Public Works Loan		1392.74	0.00	1392.74
				2413.26	122.02	2535.28
ONLINE PAYMENTS - ALREADY PAID						
847	24-Jan	Steve Knowles	BEG	47.37	0	47.37
848	14-Feb	Done & Dusted	SC	272.00	0.00	272.00
849	14-Feb	Rialtus Business (Training)		456.60	91.32	547.92
850	14-Feb	T W Services	SC	40.00	0.00	40.00
851	14-Feb	Buckland Landscapes	SC	144.20	28.84	173.04
852	14-Feb	BMALC (Books)		20.00	0.00	20.00
853	14-Feb	Viking (Stationary)		47.42	9.48	56.90
854	14-Feb	Viking (Stationary)		14.49	2.90	17.39
855	14-Feb	Viking (Stationary)		8.88	1.78	10.66
856	14-Feb	Mr B Small (Handyman)	SC	240.50	0.00	240.50
857	14-Feb	Mr B Small (Handyman)	JH	243.40	0.00	243.40
858	14-Feb	Swarco (Traffil Calming contract)		220.00	44.00	264.00
				1707.49	178.32	1933.18
ONLINE PAYMENTS - TO BE PAID						
859	22/02/2019	HMRC PAYE (06 Feb - 05 Mar)				45.73
860	22-Feb	Mrs J Payne Clerk Salary				886.88
				0.00	0.00	932.61
		TOTAL PAYMENTS		4120.75	300.34	5401.07
RECEIPTS						
OL347	21-Jan	Karate - Regular Booking	SC	280.00		
OL348	22-Jan	QUIZ Totternhonian	BEG	40.00		
OL349	24-Jan	QUIZ Lets Get Quizzical	BEG	40.00		
OL350	25-Jan	QUIZ LOEG (Jennie Grieves)	BEG	60.00		
OL351	28-Jan	KCD (Thames Water)		3980.21		
OL352	30-Jan	Bierton PreShool	JH	35.00		
OL353	31-Jan	Aylesbury Canine - Regular Booking	JH	216.00		
OL354	43500	Private Hire 24th March	SC	80.00		
OL355	43501	Private Hire 10th March	SC	80.00		
OL356	43503	Private Hire 23rd Feb	SC	80.00		
OL357	08-Feb	Kettlercise - Regular Booking	JH	192.00		
OL358	09-Feb	FC Bierton - Regular Booking	SC	110.00		
OL359	10-Feb	Private Hire 24th March	JH	45.00		
OL360	10-Feb	Karate - Regular Booking	SC	280.00		
OL361	13-Feb	QUIZ Norfolk N Chance	BEG	40.00		
OL362	14-Feb	Crafty Cuppa - Regular Booking - January	JH	96.00		
OL363	14-Feb	Ballet - Regular Booking	JH	120.00		
OL364	14-Feb	Private Hire	JH	45.00		
				5819.21		
BALANCES						
		HSBC - Current		16271.43		
		HSBC - Deposit		53223.81		
				69495.24		
		Less Payments to be made		932.61		
				68562.63		

20. Outside Organisations

Cllr Cotton, and the Clerk Jo Payne attended the Community Buildings Forum and reported that Bierton is eligible to apply to the HS2 Fund under grounds of disruption if it required funding for any future projects.

Cllr Robson is attending the Parish Unitary Liaison Meeting in Aylesbury on 21st March.

21. Announcements – None

22. Matters of Report

There will be a trial Parish Surgery on the 27th April at the Jubilee Hall between 10-12 open to the public to attend to meet Parish Councillors, the District & County Councillors and representatives from Thames Valley Police to discuss any concerns. If successful, the Parish Council will discuss the option of holding more regular surgeries.

Cllr Dewis requested that mobile numbers are added to the internal contact list. The Clerk will arrange this.

Cllr Fisher has researched the village mile marker, it is not listed and suggested that a fresh coat of paint would improve it, whilst this was not an agenda item the Parish Council were happy to agree to this and the will instruct the handyman to repaint it.

It was discussed that the new notice board located at the well requires some information to now be posted to it, Cllr Fisher will look into options.

It was also discussed that the plaque on St Osyths Well either needs repainting or replacing, the Clerk will look into this.

It was noted that the Clerks Salary is subject to the standard increase as set out by NALC and as stated in the employment contract with effect from 1st April 2019.

23. Date of next Meeting

The date of the next meeting will be Monday 15th April 2019 at the Jubilee Hall at 19.30 Hours.

There being no further business the Chairman closed the meeting at 21.55 Hours