

# Bierton with Broughton Parish Council

## MINUTES OF PARISH COUNCIL MEETING HELD ON Monday 15<sup>th</sup> April 2019 at 19.30 Hours at the Jubilee Hall, Aylesbury Road, Bierton

**Present:** Cllr S Cotton in the chair, Cllr G Sherley, Cllr A Webber, Cllr B. Dewis, Cllr. B. Robson, Cllr L Fisher, Cllr M Grieves, and the Clerk Jo Payne.

3 Parishioners present

Cllr J Batson not present.

### **1.Apologies for Absence**

Cllr J Gilpin

### **2.Declarations of Interest**

None.

### **3.Minutes of the Last Meeting**

The minutes of the Parish Council meeting held on the Monday 18<sup>th</sup> March 2019 were accepted as a true record and duly signed.

### **4.Public Forum**

A member of the public enquired about the official opening of the Bierton Crematorium; the council were unable to give a definitive answer as the official date is not yet known. The Clerk will contact the crematorium for further information.

There were no further points raised and the public forum was closed.

**5.Clerks Report** – The Clerk's report was noted.

### **6. Planning Applications**

The following applications were considered: -

**19/00234/APP** - 17 Marsworth Drive Broughton Buckinghamshire HP22 7BG Retrospective dwelling house as constructed. **The Parish Council have no further comments in relation to this application, however, have requested that if this is to be decided at a committee meeting then a representative from the Parish Council would wish to attend.**

**19/01284/APP** - 193 Aylesbury Road Bierton Buckinghamshire HP22 5DS Erection of front porch and formation of new access and crossover, Raising the roof to increase first floor living accommodation, Demolish existing garage and erection of a two storey side/rear extension and single storey rear extension. **No Objection and No comments.**

### **7.Planning Determinations**

There have been no planning determinations since the last Parish Council meeting.

### **8. Other Planning Matters**

None.

### **9. Preschool Garden**

No further updates at this time.

### **10. Kingsbrook**

Residents of Kingsbrook have met and there is a good level of support in forming a Kingsbrook Residents Association. Further investigations will be carried out by the residents in relation to the formal requirements in creating the Residents Association.

Speed Limit signs have now been installed on some of the roads in Kingsbrook.

Public event presenting the next phase of village 3 being held on 7<sup>th</sup> May at the Holiday Inn, Aston Clinton.

### **11. Community Governance Review (CGR) Petition**

Local electors are working together on the petition which will make a recommendation that a Kingsbrook Parish Council be formed. The petition is now being finalised.

It was discussed that once the petition has been finalised news of this petition will need to be circulated around the parish to inform other local electors.

It was noted that the Parish Council give full support to the local electors and their petition.

### **12. Berton Village Signs**

The Parish Council are still waiting to receive information on costs in relation to the replacement of the Berton Village signs, it was agreed once costings have been received and circulated to the Councillors, a decision will then be made by email communication so that not to cause any unnecessary delay.

### **13. Village Carpark Working Group**

Cllr Cotton and the Clerk met with a representative from Bucks County Council, Bucks CC are happy with access and siting of the potential carpark and a Pre Planning Application Consultation has been submitted.

The Parish Council will be advised of any further updates when received.

### **14. Berton Events Group**

The Running Event being held later in the year is now open for entries.

No further updates

### **15. Neighbourhood Plan**

Representatives from the Neighbourhood Plan working group met with AVDC and are progressing with finalising the policies.

The Neighbourhood Plan Working Group will present the Neighbourhood Plan Policies to the Parish Council, a provisional date of Monday 9<sup>th</sup> September at the Jubilee Hall has been suggested.

It was suggested that the Neighbourhood Plan working group hold an information display at the upcoming Parish Surgery along with the Annual Parish Meeting, Summer Fete and Church Fete.

### **16. Community Assets**

#### **a) Berton Sports Centre & Recreation Ground**

Berton Scout Group have requested permission to hold their annual Bonfire night on the recreation ground on Friday 8<sup>th</sup> November – this was discussed and agreed.

The ditches and overhanging trees have been cleared and cut away.

The fire alarm and extinguishers have been serviced – Clerk awaiting report.

The cleaning company have given notice to no longer clean the sports centre but no time frame as yet, a new cleaning company will be required.

The Parish Council have been approached by another football team to ground share with FC Bierton on alternating Saturdays – The Parish Council are in agreement to continue discussions with the teams involved about this matter.

The Parish Council have received a quotation to oversee areas of the football pitch, it was agreed to wait until later in the year to see if this was necessary.

#### b) Jubilee Hall

A surveyor has visited and has carried out a report in relation to the cracking at the rear of the hall, once received the Clerk will forward the report to the insurance company.

Quotations are currently being sourced for the potential refurbishments required at the hall.

There has been no response from the Jubilee Players regarding the equipment/props currently stored in the hall.

#### 17. Standing Orders

The current Standing Orders were discussed, and it was agreed that Cllr Sherley would meet with the Clerk, who would work together to update the standing orders and then present them along with the risk assessment and associated documents to the Parish Council.

#### 18. Finance

The financial year end documentation was discussed, a couple of queries were raised which the Clerk will investigate further.

The Clerk explained that the previous financial appendix format used has now been replaced by a report within the accounting software which will be used alongside the most recent bank statement each month in relation to approving payments and receipts, this was accepted and agreed.

The following payments and receipts were approved;

HSBC Current						
List of Payments made between 19/03/2019 and 31/03/2019						
Date Paid	Payee Name	Reference	Amount P	Authorize	Transaction Detail	
20/03/2019	CNG (SGP)	881	224.03	881	Gas Supply SC	
20/03/2019	Aylesbury Vale DC	882	35.6	882	Waste Collection SC	
20/03/2019	Aylesbury Vale DC	883	45.7	883	Waste Collection JH	
26/03/2019	EE Mobile	884	36.84	884	Clerks Phone	
26/03/2019	Letterbox4You	885	43.99	885	Letter Box for JH	
26/03/2019	Chubb Fire Ltd	886	59.87	886	Fire Extinguisher Check JH	
29/03/2019	J Payne	878	886.88	878	Clerks Salary	
29/03/2019	The Red Lion	887	40	887	Thank U drinks for NP voluntee	
		<b>Total</b>	<b>1,372.91</b>			
List of Payments made between 01/04/2019 and 06/04/2019						
Date Paid	Payee Name	Reference	Amount P	Authorize	Transaction Detail	
02/04/2019	North Bucks Parishes	889	20	889	Yearly Membership	
02/04/2019	Done & Dusted	890	340	890	March Cleaning SC	
02/04/2019	Bucks & MK Assn Local Councils	891	444.75	891	Annual Subscription	
02/04/2019	Macular Society	892	315	892	Donation - raised by BEG Quiz	
02/04/2019	H M Revenue & Customs	877	45.73	877	Period 06 March - 05 April	
		<b>Total</b>	<b>1,165.48</b>			

Receipts received between 19/03/2019 and 31/03/2019			
Receipt Ref	Name of Payer		£ Amnt Received
1825	Banked:	20/03/2019	305.35
1825	Bierton Events Group		QUIZ Night Cash Income
1824a	Banked:	20/03/2019	235
1824a	C Tompkins (St James the Great		Hall Hire JH Various dates
1824b	Banked:	20/03/2019	60
1824b	Sew & Sos		Hall Hire Invoice 2019/157
1823a	Banked:	20/03/2019	40
1823a	Private Hire		Private Hire 8th June SC
1823b	Banked:	20/03/2019	60
1823b	Private Hire		Private Hire 17th Feb SC
1823c	Banked:	20/03/2019	40
1823c	Ruby Lane		Private Hire 12th April JH
1823d	Banked:	20/03/2019	47
1823d	Private Hire		Private Hire 7th April JH
1823e	Banked:	20/03/2019	63
1823e	Private Hire		Private Hire 6th April JH
1823f	Banked:	20/03/2019	45
1823f	Private Hire		Private Hire 17th March JH
1823g	Banked:	20/03/2019	205.2
1823g	Short Mat Bowls		SMB Money Feb (Plus
1823h	Banked:	20/03/2019	228
1823h	Table Tennis		TT Money Feb
OL382	Banked:	25/03/2019	84
OL382	Private Hire		Private Hire 28th April SC
OL383	Banked:	29/03/2019	216
OL383	Aylesbury Canine Training		Dogs Invoice 2019/005
OL385	Banked:	31/03/2019	94
OL385	Julia King - Ballet		Ballet Invoice 2019/006
OL384	Banked:	31/03/2019	120
OL384	K'z Dance		Bollywood Invoice
		<b>Total Receipts:</b>	<b>1,842.55</b>
Receipts received between 01/04/2019 and 06/04/2019			
Receipt Ref	Name of Payer		£ Amnt Received
OL386	Banked:	01/04/2019	534.46
OL386	1st Bierton Scouts		Invoice 2019/164 Apr-Jun
OL387	Banked:	01/04/2019	192
OL387	Monika Yarnell Kettlercise		Invoice 2019/003
OL888	Banked:	01/04/2019	2
OL888	Julia King - Ballet		Inv 2019/006 (remaining
OL389	Banked:	01/04/2019	120
OL389	Keri Donnellan - Jazzercise		Invoice 2019/001
OL390	Banked:	01/04/2019	55
OL390	Aylesbury Utd Girls		Invoice 2019/151 (Quiz)
OL391	Banked:	05/04/2019	5108.23
OL391	Bucks County Council		Devolved Services
OL391	Banked:	05/04/2019	5108.23
OL391	Bucks County Council		Devolved Services
OL391a	Banked:	05/04/2019	-5108.23
OL391a	Bucks County Council		DUPLICATE Devolved
		<b>Total Receipts:</b>	<b>6011.69</b>

### **19 Outside Organisations**

Cllr Robson attended the Parish Unitary Liaison Meeting in Aylesbury on 21<sup>st</sup> March and reported back, his comments have been passed to BALC.

BALC will produce a report based on all comments received and this will be presented to the five existing council leaders, transitional Executive, and Executive Board along with the Parish Councils by the end of April.

### **20. Announcements**

The Jubilee Hall has been booked on 23<sup>rd</sup> May to hold the European Elections.

### **22. Matters of Report**

The Parish Surgery is being held on the 27<sup>th</sup> April at the Jubilee Hall between 10-12 and is open to the public to attend to meet Parish Councillors, the District & County Councillors and representatives from Thames Valley Police to discuss any concerns.

The Rowsham Road, "No Through Road" signs have not yet been erected, the Clerk will again make contact with Bucks CC to check progress.

### **23. Date of next Meeting**

The Annual Parish Meeting will be held on Monday 20<sup>th</sup> May 2019 at 19.00 immediately followed by the Annual Meeting of the Parish Council.

There being no further business the Chairman closed the meeting at 20.40 Hours