**Aktiva Nursery and Pre-school Oakfield**

**Information sheet**

Aktiva Nursery and Pre-school Oakfield is open 51 weeks of the year. We close for the period between Christmas and New Year along with Bank Holidays.

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| Session times | Daily cost |
| Full day – 7.30am-6pm | £64 |
| Full day – 7.30am-5pm | £57 |
| School day – 9am-3pm | £40 |
| School day – 9am-4pm | £48.50 |
| School day - 9am-5pm | £57 |
| Plus school day – 7.30am-3pm | £52.50 |
| Plus school day – 7.30am-4pm | £61 |

There is a minimum requirement of 2 sessions per week.

Spaces within each session type are limited. Where possible we will accommodate your request however we may need to offer a different session until the session you require becomes available. We are unable to offer term time only places.

A £50 fee is required at registration and a £100 refundable deposit is required to secure an offer of a space. This deposit will be returned upon leaving.

Fees are payable monthly, at the beginning of each month for the month ahead.

Funding – we accept 2, 3 and 4year old funding. We accept both 15- and 30-hours funding, however it is stretched throughout the year and claimed at 11hrs or 22hrs per week respectively. Local authority forms must be completed before claiming funding and it is your responsibility to apply for the 30hour eligibility code from Childcare Choices on-line. A code must be applied for before the funding period for example for a code to be valid from September to December it must have been applied for by 31 August.

The total amount of funding claimed will be deducted from your child’s hours of attendance. For example, if your child attends for 30hrs per week and you are claiming 22hrs stretched funding, there will be 8hours outstanding to pay.

Food is included within the daily costs however it is not included within the funding. Children claiming funding will be required to pay for their meals.

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| Breakfast | £3 |
| Lunch | £4 |
| Tea | £3 |
| Snacks | Free |
| Total | £10 |

It is possible for a funded child to provide their own packed meals.

What you will need to bring

* Nappies
* Nappy cream
* Formula/breastmilk and bottles
* Teething gels/powders
* Change of clothes
* Appropriate outdoor clothing
* Any comfort items

We will provide wet wipes, sun cream (Sultan), Calpol and Piriton for emergencies.

We are currently finalising our policies and will share them with you before your child joins us.

Thank you for your interest in our new nursery.