

# Bierton Parish Council

## MINUTES OF PARISH COUNCIL MEETING OF HELD ON Monday 21<sup>st</sup> October 2024 at 7.00pm at the Jubilee Hall, Bierton

**Present:** Cllr S Cotton in the Chair, Cllr L Fisher, Cllr S Knowles, Cllr N Roberts, Cllr A Brierley, Cllr H Smith, Cllr J Ward (BC), the Clerk Mrs Wendy Tomlinson & 10 members of the public

1. **APOLOGIES** – Cllr N Hyre, Cllr S Feeney, Cllr M Grieves
2. **DECLARATIONS OF INTEREST** – None
3. **MATTERS/ACTIONS ARISING FROM PREVIOUS MINUTES**
  - **GIB LANE COMMUNITY FUND** – Cllr Cotton reported that there is a meeting tomorrow which she will attend. Bierton C of E Combined School have also applied to the fund.
  - **COMMUNITY LIBRARY** – Cllr Brierley reported that he has spoken to the new owner of the church (previously Serious Readers) and he is happy to have the Community Library within the grounds. The costs are likely to change as the Library will be made of a different material. Agreed to put on hold until the owner has finalised his plans for the outdoor space. Cllr Brierley gave an overview of what the new owner's plans are for the business.  
**Clerk to notify Wendover Community Board.**
4. **MINUTES** - The minutes of the Parish Council meeting held on the 16<sup>th</sup> September 2024 were agreed as an accurate record and duly signed by the chair.
5. **PUBLIC FORUM**
  - **REGULAR UPDATE FROM CLLR J WARD – BUCKINGHAMSHIRE COUNCIL –**
    - Traffic Calming - Lighted beacons will be put on the buildouts for the time being. A stage 3 road safety audit will not be completed until the amendments have been made to the Mike Griffin Way junction. The stage 3 road safety audit is not usually carried out until after works are complete. There will be another meeting in three weeks time.
    - It has been confirmed that Bierton will be in the East Bucks Community Board from May 2025 with Kingsbrook and Wing. The East Bucks Community Board also includes Wendover and Villages as previously.
    - A Pension Credit surgery is being looked into to hold at the Social Hub.
    - Buckinghamshire Council are able to use compulsory purchase orders in relation to the Woodlands development and the Eastern Link Road South.
    - Street lights at the bottom of Aylesbury Road (near the Coppice) have been looked at but the issue is more complex and may take some time to fix.
  - Discussions took place around the traffic calming and the following was noted:
    - A parishioner enquired what times of the day the stage 3 audit will be carried out. Cllr Ward asked for the parishioner to email the question over and she will try to find out.
    - Parishioners are having trouble accessing and egressing their drives. Cllr Ward has fed all comments back to the project team.
    - Soil from the verge by the allotment keeps spilling onto the path when it rains making it very muddy. The contractors keep sweeping the path but it needs a permanent fix.
    - A parishioner is taking notes and photographs of any accidents occurring and will forward to Cllr Ward.
6. **PLANNING APPLICATIONS & PLANNING MATTERS –**
  - 24/01740/ADP - KINGSBROOK Land At The Eastern Side Of Kingsbrook Aylesbury Buckinghamshire Submission of details of all matters reserved pursuant to outline planning permission 10/02649/AOP for Nature Reserve incorporating Suitable Alternative Natural Greenspace (SANG) and ecological mitigation areas with associated visitors centre, machinery store/workshop building, associated ancillary structures, service yard, parking, associated access and landscaping – **No further comments to add.**
  - 23/02801/ADP - WESTON TURVILLE Land Between Wendover Road And Aston Clinton Road Weston Turville Buckinghamshire Submission of Reserved Matters (landscaping) for Phase 1 Green Infrastructure pursuant to Outline Planning Permission 16/00424/AOP **No comments to be made.**
  - 23/01995/AOP - Land To The South Of The A418, To The West Of Gib Lane And North Of Kingsbrook Village 4 Aylesbury Bucks – Sport and Leisure Contribution Suggestions – email sent 9<sup>th</sup> October 2024 – **Suggestion to build a pump track or refurbishment/extension of the Sports Centre. Clerk to reply to Buckinghamshire Council.**
  - 23/01995/AOP - Land To The South Of The A418, To The West Of Gib Lane And North Of Kingsbrook Village 4 Aylesbury Bucks Outline planning application for up to 115 dwellings with access included for consideration and up to 4ha for sports pitches/recreational open space and informal open space including cricket pitch, tennis courts, clubhouse/changing room building and associated access car parking – Integrated Care Board comments have suggested that Mandeville Surgery be extended to cater for the additional 115 dwellings. **Cllr Cotton will check with Cllr Ward regarding adding some comments.**

**7. CLERKS REPORT –**

- The Clerk attended Buckinghamshire Council Clerks Forum this morning.
- The quote for baby swings and shackles has been received but does not include installation. The quote is £739.58 (Inc VAT). **Clerk to obtain a quote for installation.**
- Clerk has been unable to register the appliances for the kitchen in Jubilee Hall as they can only be registered for domestic use .
- Policies – Our policies need updating and a reviewing timetable needs to be set up. We also need to create some policies, starting with Health and Safety which the Clerk has been working on. They are also in different places on the website and this needs to be rectified. **Clerk will make a list of existing policies, dates last reviewed, and suggestions of new policies. This will be circulated to Councillors.**

**8. FINANCE & ORDERS –** Payments and receipts which had been circulated to Councillors ahead of the meeting were agreed upon with the financial receipts, payments, and proposed payment schedule. A donation to the Royal British Legion Poppy Appeal was discussed for the poppy wreath and all agreed a donation of £100.00.

**9. FINANCIAL REGULATIONS –** Cllr Brierley reported that a review had taken place and explained some of the changes and updates. **Clerk to highlight the amendments and circulate to Councillors ready for adoption at the November meeting.**

**10. SAFEGUARDING POLICY –** All agreed to adopt policy.

**11. BUS SHELTER RENOVATION –** Cllr Cotton and Cllr Smith have asked for quotes but have not received any. It seems the asbestos is an issue. Cllr Brierley suggested asking a specialist company to deal with the asbestos first and then asking a builder to renovate. **Cllr Cotton will look into again.**

**12. ST OSYTH'S WELL RENOVATION –** Cllr Feeney and Cllr Grieves met with BS and AD to explore the possibility of renovating the pump which looks feasible. A discussion took place and it was felt that quite a lot of money has been spent on the well in recent years already. Prices need to be obtained before any decisions can be made. Cllr Cotton reported that the wooden posts there will need replacing as they are rotten. Cllr Feeney has arranged to meet with somebody from the Chiltern Society on 19<sup>th</sup> November to look at how we can improve the pond. **To be discussed again at January 2025 meeting.**

**13. ELECTRIC VEHICLE CHARGING POINTS –** A company have approached us about installing EV charging points. Do not want to put in the car parks at the halls as the car parks get very full when events are taking place. Cllr Cotton suggested William Hill Drive and the layby by Gib Lane. Cllr Knowles suggested at the Church that is currently being converted and it was felt that this was a good idea. Another possibility could be Bay 19. **Cllr Brierly will talk to the owner of the church.**

**14. WENDOVER COMMUNITY BOARD MEETING – 28<sup>TH</sup> NOVEMBER 2024 –** Wendover Community Board are holding their next meeting in the Jubilee Hall. Cllr Cotton is unavailable to attend and asked for two volunteers to host the meeting. **Two Councillors to volunteer.**

**15. COMMUNITY CLIMATE ACTION –** Cllr Feeney attended the Community Climate Action meeting and sent notes regarding it prior to the meeting. A discussion took place. All agreed we should support. **Clerk to respond to email and ask how much the contribution will be for a parish of our size.**

**16. YOUTH COUNCIL –** Cllr Brierley reported that there will be an initial gathering on Wednesday 23<sup>rd</sup> October 4pm to 5pm. We have a contact at Aylesbury Town Council who will also attend. Griffin Trust have agreed to fund refreshments. **We need to budget a small amount for this next year.**

**17. PLAYGROUND FENCE –** Cllr Roberts reported that a response has been received from the contractor. It was agreed that Cllr Roberts and Cllr Knowles (and Cllr Grieves if available) will meet at the playground initially. **Clerk will wait to hear back before paying any amount of the invoice.**

**18. SCOUTS BONFIRE/FIREWORKS –** The main issues are where the fire is positioned and the provision of portable toilets. Cllr Brierley gave an overview of why the Parish Council are reviewing the situation regarding portable toilets. A formal policy regarding this is not yet in place so this will not affect the event this year. The Parish Council have an issue with the placement of the bonfire and the damage to the grass. It is not really possible to position the bonfire in a different place for safety reasons. Cllr Knowles suggested that the soil can be dug down further, recondition the soil and then lay turf. **Cllr Roberts will ask her partner for advice as he has a business in landscaping.**

**19. POP-UP-PUB –** A discussion around accessing the hall on the Friday and Sunday morning took place. The Sunday morning causes an issue as a regular class use the hall. **Cllr Cotton will contact the regular hirer to see if they will move to the Sports Centre for that week.** Cllr Cotton said that we would need to charge £50 for the hire of the hall for heating, lighting etc. It was agreed that the hire fee would be paid as long as a profit is made. There is no storage for the ale oil drums at the Jubilee Hall but they could be stored under the pavilion at the recreation ground. **Cllr Cotton will contact the caretaker to arrange for details to be passed on.** The organiser asked if Bierton Events Group would be interested in getting involved going forward. Cllr Fisher said that Bierton Events may be able to work alongside the Pop-up-Pub and will invite the organiser to their next meeting.

**20. UPDATES – To receive any updates on the following (if any) ;**

- Bierton Events Group – Pumpkin Event has sold out for this weekend and the Annual Run is ready to go on 17<sup>th</sup> November.
- Jubilee Hall & Sports Centre/Playground
  - The gutters have been cleared at the Jubilee Hall. There is some work that needs doing to them. **Cllr Cotton will obtain a quote.**
  - Cllr Cotton reported that a new Yoga class will be starting in the Jubilee Hall on a Thursday evening with effect from January 2025.
- Outside organisations virtual meetings attended by any Councillors –
  - Cllr Cotton and Cllr Roberts attended the Parish Liaison meeting. It covered the Community Board review, preparing for the elections in May 2025 and a presentation on the role of the Monitoring Officer.
  - BMKALC AGM is on 29<sup>th</sup> November at Haddenham Airfield Pavilion, 6pm to 8pm. Tickets are limited to two Councillor representatives. **Councillors to advise the Clerk if they wish to attend.**
  - Highways Stakeholder meeting is on 28<sup>th</sup> October. Cllr Knowles is attending. **If another Councillor wishes to attend, an email confirming attendance needs to be sent by 23<sup>rd</sup> October.**
- Highways/Footpaths – Nothing to report
- Neighbourhood Plan – Cllr Cotton reported that nothing has been received back from Buckinghamshire Council or the examiner as yet.

**21. MATTERS OF REPORT – For Councillors to report any outstanding issues. Items not included on the agenda which require decisions will need to be included on the next agenda.**

- Review of Contractors. **Clerk to prepare a list and circulate to Councillors prior to next meeting.**

**22. DATE OF NEXT MEETING – The meeting closed at 9.20pm. The next Parish Council meeting date will be Monday 18<sup>th</sup> November 2024, commencing at 7pm at the Jubilee Hall.**